

Town of Partridge

Board of Audit Report – Year ending December 31, 2025

Township Supervisors verified clerk and treasurer books match.

Township Supervisors verify claims and receipts at every meeting, so only a sampling of those documents are checked at this time.

Receipt Number	Verified By
932168	Dad SP MLC
932188	Dad SP MLC
932200	Dad SP MLC

Claim Number	Verified By
8014	Dad SP MLC
8039	Dad SP MLC
8069	Dad SP MLC

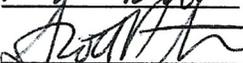
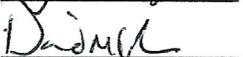
Claims 8000 to 8072 paid this year, Receipts 932168 to 932200 and 529201 to 529205 received this year. Ending balance by fund: General \$5,708.05, Road & Bridge \$97,305.53, Fire \$21,889.23, Zoning \$34,322.15, Building \$12,665.48, plus the investment CD Balance of \$161,240.60 for an ending balance \$333,131.04.

Cash Basis Accounting Report and Statement of Indebtedness reports were also reviewed. Statements of Disbursements and Receipts and other budget reports were reviewed and the following levy recommendations for the Annual Board Meeting will be made:

Fund	Levy Amount
General	30,000.00
Road and Bridge	125,000.00
Fire Fund	34,000.00
Zoning	5,500.00
Building	

total 194,500.00

Signatures:

Supervisor  Date: 02-04-26
 Supervisor  Date: 02-04-26
 Supervisor  Date: 02-04-26

Funds	Clerk's Beginning Balance	Receipts	Beginning Balance and Receipts	Disbursements	Ending balance for checkbook	Investment Balance	Clerk's Balance at end of Year
General	\$ (535.95)	\$ 31,091.70	\$ 30,555.75	\$ (24,847.70)	\$ 5,708.05	\$ 58,004.08	\$ 63,712.13
Road & Bridge	\$ 32,118.62	\$ 147,464.41	\$ 179,583.03	\$ (82,277.50)	\$ 97,305.53	\$ 103,236.52	\$ 200,542.05
Fire	\$ 22,094.22	\$ 32,906.76	\$ 55,000.98	\$ (33,111.75)	\$ 21,889.23		\$ 21,889.23
Zoning	\$ 37,258.63	\$ 8,207.07	\$ 45,465.70	\$ (11,143.55)	\$ 34,322.15		\$ 34,322.15
Building	\$ 12,665.48	\$ -	\$ 12,665.48	\$ -	\$ 12,665.48		\$ 12,665.48
Grand Total	\$ 103,601.00	\$ 219,669.94	\$ 323,270.94	\$ (151,380.50)	\$ 171,890.44	\$ 161,240.60	\$ 333,131.04

Matt Work 3/4/2026

Disburse
Justin

Receipt #	Amount	From Whom	For What	General	100	Road & Bridge	201	Fire	225	Zoning	204	Building	205
932168	\$ 4.00	Kathy Morris/Laurie Jorgen	filing fees	\$	4.00								
932169	\$ 1,845.62	Pine County	Dec RPS Settlement	\$	295.30	\$	1,181.20	\$	313.76	\$	55.36		
932170	\$ 8.70	Northview Bank	Interest	\$	8.70								
932171	\$ 4.00	David & Cindy Durheim	filing fees	\$	4.00								
932172	\$ 23,304.34	Pine County	Gas Tax Distribution	\$		\$	23,304.34						
932173	\$ 7.89	Northview Bank	Interest	\$	7.89								
932174	\$ 10.21	Northview Bank	Interest	\$	10.21								
932175	\$ 100.00	George Sell	Land Use Permit							\$	100.00		
932176	\$ 50.00	L&O Investments/Melzark	Driveway Permit							\$	50.00		
932177	\$ 1,000.00	Five Star Plus LLC/Zaudtke	IUP							\$	1,000.00		
932178	\$ 6.62	Northview Bank	Interest	\$	6.62								
932179	\$ 100.00	Jay Aman Jr	Land Use Permit							\$	100.00		
932180	\$ 3.43	Northview Bank	Interest	\$	3.43								
932181	\$ 105,757.65	Pine County	RPS Tax Settlement	\$	16,921.22	\$	67,684.90	\$	17,978.80	\$	3,172.73		
932182	\$ 7.14	Northview Bank	Interest	\$	7.14								
932183	\$ 1,720.50	MMB - State	Town Aide	\$	275.28	\$	1,101.12	\$	292.49	\$	51.61		
932184	\$ 13.01	Northview Bank	Interest	\$	13.01								
932185	\$ 308.52	Pine County	PILT		49 1/3	\$	197.45	\$	52.45	\$	9.26		
932186	\$ 100.00	Jason Holmes	Land Use Permit							\$	100.00		
932187	\$ 10.42	Northview Bank	Interest	\$	10.42								
932188	\$ 100.00	J&B Manufacturing	Land Use Permit							\$	100.00		
932189	\$ 100.00	Scott Peterson	Land Use Permit							\$	100.00		
932190	\$ 100.00	Sean Gangl	Land Use Permit							\$	100.00		
932191	\$ 275.83	North Pine Aggregate	Pickeral Crk Rd - CaCl2 Reimb			\$	275.83						
932192	\$ 10.82	Northview Bank	Interest	\$	10.82								
932193	\$ -	void	void	\$	-								
932194	\$ -	void	void	\$	-								
932195	\$ -	void	void	\$	-								
932196	\$ 600.00	David Kozlowski	Land Use Permit							\$	600.00		
932197	\$ 100.00	David Jensen	Land Use Permit							\$	100.00		
932198	\$ 3,524.91	State of MN-MMB	Town Aide	\$	563.99	\$	2,255.94	\$	599.23	\$	105.75		
932199	\$ 9.71	Northview Bank	Interest	\$	9.71								
932200	\$ 50.00	Hessenius Excavating	Driveway Permit							\$	50.00		
529201	\$ 9.10	Northview Bank	Interest	\$	9.10								
529202	\$ 75,166.52	Pine County	RPS Tax Settlement	\$	12,026.64	\$	48,106.57	\$	12,778.31	\$	2,255.00		
529203	\$ 5,245.41	MN State - MMB	Town Aide	\$	839.27	\$	3,357.06	\$	891.72	\$	157.36		
529204	\$ 15.59	Northview Bank	Interest	\$	15.59								
529205	\$ -	void	void	\$	-								
	\$ 219,669.94			\$	31,091.70	\$	147,464.41	\$	32,906.76	\$	8,207.07	\$	

Date	Claim #	Amount	Paid to Whom	For What	General	Road & Bridge	Fire	Zoning	Building
1/8/2025	8000	\$ 524.00	MAT	Township dues 2025	\$ 524.00				
1/8/2025	8001	\$ 358.00	MATIT	Workers Comp Ins Premium	\$ 358.00				
1/8/2025	8002	\$ 48.50	Northstar Media, Inc	Filing Notice	\$ 48.50				
1/8/2025	8003	\$ 1,565.00	Roberts Excavating, LLC	Plowing roads and sanding intersections		\$ 1,565.00			
2/5/2025	8004	\$ 26.95	Northstar Media, Inc	P/C Meeting Notices				\$ 26.95	
2/5/2025	8005	\$ 113.66	Pine County Auditor-Treasurer	Truth in Taxation payable for 2025 notice	\$ 113.66				
2/5/2025	8006	\$ 1,125.00	Roberts Excavating, LLC	Plowing roads		\$ 1,125.00			
2/5/2025	8007	\$ 178.81	Pine Flyers, LLC	aerial photography			\$ 33,111.75	\$ 178.81	
2/5/2025	8008	\$ 33,111.75	City of Askov	Fire Contract					
3/5/2025	8009	\$ 405.00	MN Benefit Assoc	Life Insurance	\$ 405.00				
3/5/2025	8010	\$ 78.60	Pine County Assoc of Townships	PCTOA Dues	\$ 78.60				
3/5/2025	8011	\$ 5,570.00	Roberts Excavating, LLC	Ice and Snow Removal		\$ 5,570.00			
3/11/2025	8012	\$ 154.00	Askov Post Office	PO Box rental	\$ 154.00				
4/2/2025	8013	\$ 87.50	Joann Bernard	Election Judge	\$ 87.50				
4/2/2025	8014	\$ 87.50	Sharen Johnson	Election Judge	\$ 87.50				
4/2/2025	8015	\$ 200.00	Anne Stitt	Election Judge	\$ 200.00				
4/2/2025	8016	\$ 100.00	Ovid Jensen	Moderator - Annual Meeting	\$ 100.00				
4/2/2025	8017	\$ 78.40	Northstar Media, Inc	Notice of Board of Equalization	\$ 78.40				
4/2/2025	8018	\$ 49.00	Anne Stitt	mileage for election	\$ 49.00				
4/29/2025	8019	\$ 4,595.00	Roberts Excavating, LLC	Plowed intersections on 23 and spring grading		\$ 4,595.00			
4/30/2025	8020	\$ 329.48	Pine Flyers, LLC	aerial photography				\$ 329.48	
4/29/2025	8021	\$ 490.00	Daymark Designs, LLC	reimb of items daymark paid for township	\$ 490.00				
4/29/2025	8022	\$ 127.40	Northstar Media, Inc	Quotes for snowplow ad; meeting dates notice	\$ 127.40				
5/31/2025	8023	\$ 2,974.75	Meizark Sewer & Exc; L&O Invest	Road Grading		\$ 2,974.75			
5/31/2025	8024	\$ 384.42	Anne Stitt	Website program payments; printer ink; stamps	\$ 384.42				
5/31/2025	8025	\$ 39.20	Matt Klocke	mileage reimbursement		\$ 39.20			
5/31/2025	8026	\$ 37.65	Victor Lundeen Company	Ex-Officio Notary Stamp - Clerk	\$ 37.65				
5/31/2025	8027	\$ 1,125.00	Roberts Excavating, LLC	Pickeral Creek and Root Road Grading		\$ 1,125.00			
5/31/2025	8028	\$ 606.04	Cynthia Durheim	Salary	\$ 606.04				
5/31/2025	8029	\$ 2,331.84	David Durheim	Salary				\$ 2,331.84	
5/31/2025	8030	\$ 923.50	Matt Klocke	Salary	\$ 923.50				
5/31/2025	8031	\$ 1,200.55	Scott Peterson	Salary	\$ 1,200.55				
5/31/2025	8032	\$ 3,601.65	Anne Stitt	Salary	\$ 3,601.65				
5/31/2025	8033	\$ 103.89	Tony Ecklund	P/C Meeting/hours				\$ 103.89	
5/31/2025	8034	\$ 69.26	Kyler Erdman	P/C Meeting/hours				\$ 69.26	
5/31/2025	8035	\$ 86.58	Terry Johnson	P/C Meeting/hours				\$ 86.58	
5/31/2025	8036	\$ 93.75	Gary Stitt	P/C Meeting/hours				\$ 93.75	
6/11/2025	8037	\$ 1,523.77	Laurie Jorgensen	Gravel 92.76 Tons class 6	\$ 1,523.77				
6/4/2025	8038	\$ 40.12	Laurie Jorgensen	Supplies/travel/postage reimb	\$ 40.12				
6/30/2025	8039	\$ 2,445.00	Meizark Sewer & Exc; L&O Invest	Road Grading		\$ 2,445.00			
6/30/2025	8040	\$ 1,299.00	MATIT	Consolidated Liability Coverage - CLC Insurance	\$ 1,299.00				
6/30/2025	8041	\$ 2,780.00	Pine County Assessor	2025 Assessment Bill	\$ 2,780.00				
6/30/2025	8042	\$ 8,100.00	Roberts Excavating, LLC	27 12 yard loads gravel Bear Creek West		\$ 8,100.00			
6/30/2025	8043	\$ 1,031.25	Couri & Ruppe PLLP	Legal Fees				\$ 1,031.25	
7/2/2025	8044	\$ -	void	void					
7/3/2025	8045	\$ 16,500.00	Roberts Excavating, LLC	gravel hauling/grading		\$ 16,500.00			
8/6/2025	8046	\$ 1,730.82	U.S. Treasury	1st half 2025 Twmship payroll	\$ 1,301.46			\$ 429.36	

7/31/2025	8047	\$ 1,568.00	Central Right of Way Services	roadside mowing				\$ 1,568.00		
7/31/2025	8048	\$ 2,523.17	North Pine Aggregate	388.18 tons gravel				\$ 2,523.17		
7/31/2025	8049	\$ 1,125.00	Couri & Ruppe PLLP	Legal Fees						\$ 1,125.00
7/31/2025	8050	\$ 551.66	Knife River	Dust Control - Chloride Appl - Pickeral Creek				\$ 551.66		
7/31/2025	8051	\$ 8,298.00	Meizark Sewer & Exc; L&O Invest	Road Maintenance				\$ 8,298.00		
8/31/2025	8052	\$ 69.26	Daryl Klocke	Planning commission Meeting pay Ck 7988 replacement						\$ 69.26
8/31/2025	8053	\$ 524.00	MN Assoc of Townships	MAT dues			\$ 524.00			
8/31/2025	8054	\$ 49.00	Northstar Media, Inc	Bd Meeting notice at Maple Hill Lane			\$ 49.00			
8/31/2025	8055	\$ 375.00	Couri & Ruppe PLLP	Legal Fees						\$ 375.00
8/31/2025	8056	\$ 3,500.50	Meizark Sewer & Exc; L&O Invest	Road Maintenance				\$ 3,500.50		
9/30/2025	8057	\$ 86.97	North Pine Aggregate	Gravel				\$ 86.97		
9/30/2025	8058	\$ 31.85	Northstar Media, Inc	Planning Commision Meeting notice			\$ 31.85			
9/30/2025	8059	\$ 7,698.25	Meizark Sewer & Exc; L&O Invest	Brush Cutting; Grading; Beaver Issues Partridge Creek				\$ 7,698.25		
10/1/2025	8060	\$ 250.00	Kevin Carlson	Trapping Beavers				\$ 250.00		
10/31/2025	8061	\$ 687.50	Couri & Ruppe PLLP	Legal Fees						\$ 687.50
10/31/2025	8062	\$ 275.46	Pine Flyers, LLC	aerial photography				\$ 275.46		
10/31/2025	8063	\$ 10,026.00	Meizark Sewer & Exc; L&O Invest	Ditching Maple Hill and Adolf; Grading				\$ 10,026.00		
12/2/2025	8064	\$ 1,454.51	Cynthia Durheim	Salary			\$ 1,454.51			
12/2/2025	8065	\$ 1,062.02	David Durheim	Salary						\$ 1,062.02
12/2/2025	8066	\$ 923.50	Matt Klocke	Salary			\$ 923.50			
12/2/2025	8067	\$ 923.50	Scott Peterson	Salary			\$ 923.50			
12/2/2025	8068	\$ 3,255.34	Anne Stitt	Salary			\$ 3,255.34			
12/2/2025	8069	\$ 1,339.07	David Durheim	Zoning Time						\$ 1,339.07
12/2/2025	8070	\$ 3,736.00	Meizark Sewer & Exc; L&O Invest	Ice and Snow Removal				\$ 3,736.00		
12/2/2025	8071	\$ 1,131.25	Couri & Ruppe PLLP	Legal Fees						\$ 1,131.25
12/3/2025	8072	\$ 1,484.10	U.S. Treasury	Payroll taxes 2nd half 2025			\$ 1,086.28			\$ 397.82
		\$ 151,380.50					\$ 24,847.70	\$ 82,277.50	\$ 33,111.75	\$ 11,143.55