

Monthly Board Meeting
PARTRIDGE TOWNSHIP

August 6, 2025

Chairman, Matt Klocke called the meeting to order at 7:04 p.m. Present were Scott Peterson, David Durham, Cindy Durham, Brandon Melzark, Matt Klocke & Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting read. Scott made a motion to accept the minutes as read, David made a second, motion carried 3-0. Treasurer's report was read. There was check that was voided to the U.S. Treasury so the adjusted beginning balance is \$155,609.83, receipts totaled \$2,042.80 & disbursements of \$32,296.65 for ending balance of \$125,355.21. CD balance is \$158,054.95. We still have one outstanding check, Cindy spoke with Gussie and is going to reissue that check, there is a process for that including a handwritten check. Cindy also noted that she paid the whole Knife River bill for the calcium chloride and will send a bill to North Pine for their share. Scott made a motion to accept the treasurer's report as read, 2nd by David, motion carried 3-0. Claim paid tonight 8045-8051.

Public Comment Period:

- None

Special Visitor:

- Brandon Melzark was looking for any feedback and had a few areas of discussion. He is still working on the technique, currently is the only one grading the roads for consistency. Discussion was held on rocks on Partridge Dr E, Rocks at Sunrise/Starch intersection and heading up the hill, Sunrise RD S end base coming up by South culverts, Adolph Rd rocks on slope and could use material at base of hill and on slope heading west from Clark. Scott made a motion that they get worked on it that order and not to exceed \$5,000.00. David made a second. Motion carried 3-0.

Old Business:

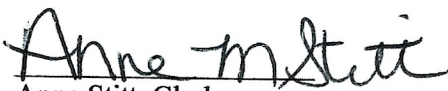
- David sent a letter to Tim Zaudtke on 7/15/2025 and to date we have not received the requested information. Discussion was held on the Ordinance, the list of items that were requested and what would be the bare minimum we would need. The guidance the township has received is that the Site Plan and the Grading and Drainage Plan remain deficient. David spoke with Tim who says he had an engineer provide services on what he provided, and he is growing frustrated with the process. David is going to contact Mike Courri to follow up with specifics and then he will provide that information to Tim to help him to obtain the information still needed.
- David has a call in to Draeger's regarding their Root Road property no response yet.
- Cindy spoke with Gussie through MAT about the System for Award Management (SAM.gov) Entity Registration, she said not to do it through anything but the actual website, others are charging a fee to do this for you, not necessary. Cindy is going to have to do some work on it as everything is tied to the prior Treasurer's phone for recovery and Cindy isn't getting any codes to be able to enter. There is one more filing for the ARPA funds in 2026, so this would be needed.

New Business:

- Roadside mowing is completed and looks great. It was a week later than normal as the Clerk did not send back the acceptance, she did call and apologized for the oversight and Brad had just finished up another Township and got it completed the very next day. Excellent job done.
- Discussion was held on Maple Hill Lane water flow issue. Brandon submitted an estimate of a work project in the amount of \$6,335.00. After a long discussion it was decided that the Board of Supervisors would meet at the site at 6:30 9/3 to discuss the options and who's responsible.

Meeting adjourned by Chairman, Matt at 8:48 P.M.

Respectfully submitted by,


Anne Stitt, Clerk


Matt Klocke, Chairman