

Town of Partridge

Board of Audit Report – Year ending December 31, 2024

Township Supervisors verified clerk and treasurer books match.

Township Supervisors verify claims and receipts at every meeting, so only a sampling of those documents are checked at this time.

Receipt Number	Verified By
932134	MK SP DMD
932143	MK SP DMD
932164	MK SP DMD

Claim Number	Verified By
7975	MK SP DMD
7960	MK SP DMD
7932	MK SP DMD

Claims 7894 and 7907 to 7999 paid this year, Receipts 932134 to 932167 received this year. Ending balance by fund: General \$(535.95), Road & Bridge \$32,118.62, Fire \$22,094.22, Zoning \$37,258.63, Building \$12,665.48, plus the investment CD Balance of \$154,854.53 for an ending balance \$258,455.53.

Cash Basis Accounting Report and Statement of Indebtedness reports were also reviewed. Statements of Disbursements and Receipts and other budget reports were reviewed and the following levy recommendations for the Annual Board Meeting will be made:

Fund	Levy Amount
General	30,000.00
Road and Bridge	125,000.00
Fire Fund	34,000.00
Zoning	5,500.00
Building	-0-

Total 194,500.00

Signatures:

Supervisor *Matt W. H. [Signature]* Date: 2/5/25

Supervisor *[Signature]* Date: 2/5/2025

Supervisor *[Signature]* Date: 2/5/2025

Funds	Clerk's Beginning Balance	Receipts	Total Receipts	Disbursements	2024 Beginning		Clerk's Balance at end of Year
					Investment Balance	Transfers	
General	\$ 62,643.71	\$ 24,017.45	\$ 86,661.16	\$ (35,182.84)	\$ (52,014.27)	\$	\$ (535.95)
Road & Bridge	\$ 154,029.15	\$ 192,019.35	\$ 346,048.50	\$ (143,520.81)	\$ (154,029.15)	\$ (16,379.92)	\$ 32,118.62
Fire	\$ 29,586.94	\$ 24,654.61	\$ 54,241.55	\$ (32,147.33)		\$	\$ 22,094.22
Zoning	\$ 27,025.19	\$ 5,549.57	\$ 32,574.76	\$ (11,696.05)		\$ 16,379.92	\$ 37,258.63
Building	\$ 12,696.87	\$ 31.11	\$ 12,727.98	\$ (62.50)		\$	\$ 12,665.48
Grand Total	\$ 285,981.86	\$ 246,272.09	\$ 532,253.95	\$ (222,609.53)	\$ (206,043.42)	\$ -	\$ 103,601.00
					Current Investment Balance		\$ 154,854.53
							\$ 258,455.53

Receipt #	Amount	From Whom	For What	General	100	201	225	204	Building
932134	\$ 4.00	Kloke/Stitt	filing fees	\$ 4.00					205
932135	\$ 500.00	Jeff Nelson	Land Use Permit					\$ 500.00	
932136	\$ 3,110.48	Pine County	Dec 23 RPS Settlement	\$ 404.36	\$ 1,555.24	\$ 995.35	\$ 124.42	\$ 31.11	
932137	\$ 3.41	Northview Bank	Interest	\$ 3.41					
932138	\$ 22,875.00	State of MN	MMB-Emergency Payment		\$ 22,875.00				
932139	\$ 3.37	Northview Bank	Interest	\$ 3.37					
932140	\$ 19,740.61	Pine County	Gas Tax Distribution		\$ 19,740.61				
	\$ 58,778.36	Investment			\$ 58,778.36				
932141	\$ 100.00	Jeff Nelson	Land Use Permit				\$ 100.00		
932142	\$ 13.13	Northview Bank	Interest	\$ 13.13					
932143	\$ 100.00	Robert Gubernick	Land Use Permit				\$ 100.00		
932144	\$ 12.14	Northview Bank	Interest	\$ 12.14					
932145	\$ 100.00	Daryl Klocke	Land Use Permit				\$ 100.00		
932146	\$ 1,250.55	MMB - State	PNP Reimbursement	\$ 1,250.55					
932147	\$ 11.70	Northview Bank	Interest	\$ 11.70					
932148	\$ 78,662.95	Pine County	RPS Tax Settlement	\$ 12,586.07	\$ 50,344.29	\$ 13,372.70	\$ 2,359.89		
932149	\$ 10.13	Northview Bank	Interest	\$ 10.13					
932150	\$ 100.00	Tony Sullins	Land Use Permit				\$ 100.00		
932151	\$ 1,474.00	MMB - State	Town Aide	\$ 235.84	\$ 943.36	\$ 250.58	\$ 44.22		
932152	\$ 13.52	Northview Bank	Interest	\$ 13.52					
932153	\$ 144.09	Pine County	Forfeited Tax Dist	\$ 23.05	\$ 92.22	\$ 24.50	\$ 4.32	\$ -	
932154	\$ 301.68	Pine County	P/LT DIST	\$ 48.27	\$ 193.08	\$ 51.28	\$ 9.05		
932155	\$ 100.00	Kao Yang	Land Use Permit				\$ 100.00		
932156	\$ 5.85	Northview Bank	Interest	\$ 5.85					
932157	\$ 100.00	AMK Construction	Land Use Permit				\$ 100.00		
932158	\$ 3.04	Northview Bank	Interest	\$ 3.04					
932159	\$ 50.00	Darren Fogt	Driveway Permit				\$ 50.00		
932160	\$ 2,982.47	MMB - State	MV Credit Agricultural	\$ 477.20	\$ 1,908.78	\$ 507.02	\$ 89.47		
932161	\$ 2.95	Northview Bank	Interest	\$ 2.95					
932162	\$ 51,150.43	Pine County	11/24 RPS Settlement	\$ 8,184.07	\$ 32,736.27	\$ 8,695.58	\$ 1,534.51		
932163	\$ 2.93	Northview Bank	Interest	\$ 2.93					
932164	\$ 0.69	Northview Bank	Interest	\$ 0.69					
932165	\$ 100.00	Heidi & Cary Carstenson	Land Use Permit				100		
932166	\$ 4,456.47	State of MN-MMB	Town Aide	\$ 713.04	\$ 2,852.14	\$ 757.60	\$ 133.69		
932167	\$ 8.14	Northview Bank	Interest	\$ 8.14					
	\$ 246,272.09			\$ 24,017.45	\$ 192,019.35	\$ 24,654.61	\$ 5,549.57	\$ 31.11	

Claim #	Amount	Paid to Whom	For What	General	Road & Bridge	Fire	Zoning	Building
7894	\$ 527.20	MAT	Township dues 2024	\$ 527.20				
7907	\$ 338.00	MATTI	Workers Comp Ins Premium	\$ 338.00				
7908	\$ 56.10	Northstar Media, Inc	Filing Notice	\$ 56.10				
7909	\$ 687.50	Couri & Ruppe LLC	Hall sale and Zoning Ordinance consultation				\$ 625.00	\$ 62.50
7910	\$ 46.08	Northstar Media, Inc	P/C Meeting Notices				\$ 46.08	
7911	\$ 2,250.00	Roberts Excavating, LLC	Sanding intersections/wash out Maple Lane		\$ 2,250.00			
7912	\$ 118.19	Pine County Auditor-Treasurer	Truth in Taxation payable for 2024 notice	\$ 118.19				
7913	\$ 405.00	MN Benefit Assoc	Township Grp Life Ins Premium	\$ 405.00				
7914	\$ 43.65	Northstar Media, Inc	Ordinance notices				\$ 43.65	
7915	\$ 79.08	Pine Cty Assoc of Townships	Pine Co and MN Dues	\$ 79.08				
7916	\$ 165.00	Askov Post Office	PO Box rental fee	\$ 165.00				
7917	\$ 195.00	Sharen Johnsen	Election Judge	\$ 195.00				
7918	\$ 310.00	Joyce Larsen	Election Judge	\$ 310.00				
7919	\$ 70.00	Kathlene Morriss	Election Judge	\$ 70.00				
7920	\$ 550.00	Anne Stitt	Election Judge	\$ 550.00				
7921	\$ 435.00	Gary Stitt	Election Judge	\$ 435.00				
7922	\$ 254.86	Anne Stitt	reimb for meals and mileage, PNP & Twnshp election	\$ 254.86				
7923	\$ 530.00	Couri & Ruppe LLC	Zoning Ordinance language			\$ 530.00		
7924	\$ 32,147.33	City of Askov	Fire Contract		\$ 32,147.33			
7925	\$ 150.00	Bruno Deep Rock	towing abandoned boat			\$ 150.00		
7926	\$ 82.45	Northstar Media, Inc	Accuracy Test & Annual Election/Mtg Notice	\$ 82.45				
7927	\$ 2,375.00	Roberts Excavating, LLC	snow removal in March		\$ 2,375.00			
7928	\$ 25.46	Joyce Larsen	Mileage	\$ 25.46				
7929	\$ 2,787.40	Daymark Designs, LLC	website build/design/final payment	\$ 2,787.40				
7930	\$ 397.50	Couri & Ruppe LLC	Zoning Ordinance enforcement			\$ 397.50		
7931	\$ 130.95	Northstar Media, Inc	Public Hearing & Bd of Equalization Notices	\$ 77.60			\$ 53.35	
7932	\$ 2,340.00	Roberts Excavating, LLC	Grading Roads in April		\$ 2,340.00			
7933	\$ 100.00	Gary Stitt	Annual Meeting Moderator	\$ 100.00				
7934	\$ 3,327.00	Pine County Treasurer	2024 Assessments Billing	\$ 3,327.00				
7935	\$ 132.50	Couri & Ruppe LLC	Zoning Ordinance Professional Services		\$ 132.50			
7936	\$ 28,750.00	Roberts Excavating, LLC	grading roads, work on Elweel/gravel hauling		\$ 28,750.00			
7937	\$ 105.00	MAT	Township Shortcourse - Laurie, Manual	\$ 105.00				
7938	\$ 2,080.65	Northstar Media, Inc	Zoning Ordinance published/Meeting dates publ	\$ 72.75		\$ 2,007.90		
7939	\$ 1,519.44	M & R Signs	30 signs for zoning and 7 posts			\$ 1,519.44		
7940	\$ 440.15	Anne Stitt	postage, ink, website fees reimbursement	\$ 440.15				
7941	\$ 37.52	Matt Klocke	mileage reimbursement		\$ 37.52			
7942	\$ 196.30	Laurie Jorgensen	postage, ink, mileage reimbursement	\$ 196.30				
7943	\$ 788.46	North Pine Aggregate	Gravel 92.76 Tons class 6		\$ 788.46			
7944	\$ 565.64	David Durheim	Planning Commission/1st half 2024 Payroll			\$ 565.64		
7945	\$ 542.55	Anthony Ecklund	Planning Commission 1st half 2024 Payroll			\$ 542.55		
7946	\$ 202.02	Kyler Erdman	Planning Commission 1st half 2024 Payroll			\$ 202.02		
7947	\$ 611.81	Daryl Klocke	Planning Commission 1st half 2024 Payroll			\$ 611.81		
7948		Void						
7949	\$ 1,408.34	David Durheim	1st half 2024 Township payroll	\$ 1,408.34				
7950	\$ 1,223.64	Laurie Jorgensen	1st half 2024 Township payroll	\$ 1,223.64				
7951	\$ 1,339.07	Matt Klocke	1st half 2024 Township payroll	\$ 1,339.07				
7952	\$ 1,269.81	Scott Peterson	1st half 2024 Township payroll	\$ 1,269.81				
7953	\$ 3,670.91	Anne Stitt	1st half 2024 Township payroll	\$ 3,670.91				

