

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
January 8, 2020

Ovid Jensen called the meeting to order at 7:00p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Matt Klocke, and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Ovid asked is any objections or corrections to the minutes, none being stated, minutes are approved as read. Treasurer's report was read. We had a beginning balance of \$194,965.39 the receipts totaled \$10,549.16, and disbursements of \$21,055.55, to bring our ending balance to \$184,459.00. Claims 7589 to 7592 to be paid tonight. Ovid asked if there are any objections or corrections to the treasurer's report, none being stated, treasurer's report was approved as read.

Special Visitors:

- None

Old Business:

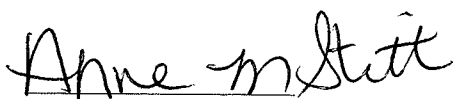
- Lee still has to talk to Rick about the cost of trapping the beavers.
- There had been an obstruction in the ditch on Sunrise Road, turned out it was George Nos' disc and George has removed it.
- Ovid Jensen has filed for Supervisor and Anne Stitt for Clerk. Filing doesn't close until 1/14, however, no one else has contacted the Clerk in regards to this to date.

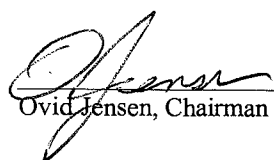
New Business:

- Caleb from Pine County Zoning held an informational meeting on 1/6 regarding the SSTS Ordinances in regards to Gale Kesphohl retiring. Ovid, Matt and Anne attended. Contractors are not interested in becoming the inspector as they would rather install. The consensus was that Partridge Township should rescind their Ordinance and follow the one Pine County has, which would mean that Pine County Zoning would be the point of contact for the septic installations, and then they would do all inspections and be the reporting agency to the MPCA. Lee Johnsen made a motion to rescind Partridge Township's SSTS Ordinance and fall under Pine County's SSTS Ordinance. Matt Klocke made a second. Motion carried 3-0. Caleb from Pine County Zoning said that they would hold the Public Hearing for this.
- Next meeting is 2/5/2020, the Board of Review will be at 6:30 and then the regular monthly meeting will start at the adjournment of the Board of Review meeting.

Meeting adjourned at 8:02 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

 2-5-2020  
Ovid Jensen, Chairman

## Town of Partridge

Board of Audit Report – Year ending December 31, 2019

Township Supervisors verified clerk and treasurer books match.

Township Supervisors verify claims and receipts at every meeting, so only a sampling of those documents are checked at this time.

Receipt Number	Verified By
507787 \$21.31	<i>[Signature]</i> 2-5-2020
507790 \$50.00	<i>[Signature]</i> 2-5-2020
932005 \$44132.88	<i>[Signature]</i> 2-5-2020

Claim Number	Verified By
7521 \$87.10	<i>[Signature]</i> 2-5-2020
7543 \$6960.00	<i>[Signature]</i> 2-5-2020
7578 \$36.88	<i>[Signature]</i> 2-5-2020

Claims 7518 to 7588 paid this year, Receipts 507781 to 507800, and 932001 to 932008 received this year. Ending balance by fund: General \$3,322.67, Road & Bridge \$141,724.44, Fire \$1,299.72. Zoning \$30,162.85, Building \$7,949.32, for an ending balance \$184,459.00.

Cash Basis Accounting Report and Statement of Indebtedness reports were also reviewed. Statements of Disbursements and Receipts and other budget reports were reviewed and the following levy recommendations for the Annual Board Meeting will be made:

Fund	Levy Amount
General	\$16,000.00
Road and Bridge	\$63,000.00
Fire Fund	\$33,000.00
Zoning	\$5,000.00
Building	\$1,000.00
<b>Total</b>	<b>\$118,000.00</b>

Signatures:

Supervisor *[Signature]*

Supervisor *[Signature]*

Supervisor *[Signature]*

2/5/2020

Funds	Clerk's Beginning Balance	Receipts	Total Receipts, Transfers and Balance	Disbursements	Transfers	Clerk's Balance at end of Year
General	\$ 11,219.91	\$ 16,998.82	\$ 28,218.73	\$ (24,896.06)		\$ 3,322.67
Road & Bridge	\$ 114,665.34	\$ 84,104.39	\$ 198,769.73	\$ (57,045.29)		\$ 141,724.44
Fire	\$ 569.84	\$ 34,561.73	\$ 35,131.57	\$ (33,831.85)		\$ 1,299.72
Zoning	\$ 24,848.90	\$ 6,791.45	\$ 31,640.35	\$ (1,477.50)		\$ 30,162.85
Building	\$ 6,835.93	\$ 1,113.39	\$ 7,949.32	\$ -		\$ 7,949.32
Grand Total	\$ 158,139.92	\$ 143,569.78	\$ 301,709.70	\$ (117,250.70)	\$ -	\$ 184,459.00

Date	Receipt #	Amount	From Whom	For What	General	Road & Bridge	Fire	Zoning	Building
1/25/2019	507781	\$ 5,057.10	Pine County Auditor		\$ 682.71	\$ 2,699.48	\$ 1,413.97	\$ 213.91	\$ 47.03
1/14/2019	507782	\$ 4.00	Jorgensen, Johnsen	filing fees	\$ 4.00				
1/31/2019	507783	\$ 25.56	Northview Bank	Interest	\$ 25.56				
2/6/2019	507784	\$ 2.00	Jennifer Wieczorek	filing fee	\$ 2.00				
2/28/2019	507785	\$ 22.95	Northview Bank	Interest	\$ 22.95				
3/21/2019	507786	\$ 18,123.15	Pine County	Gas Tax Distrib for 2018		\$ 18,123.15			
3/31/2019	507787	\$ 21.31	Northview Bank	Interest	\$ 21.31				
4/30/2019	507788	\$ 19.57	Northview Bank	Interest	\$ 19.57				
5/31/2019	507789	\$ 19.72	Northview Bank	Interest	\$ 19.72				
5/10/2019	507790	\$ 50.00	Building Permit	Building Permit				\$ 50.00	
6/5/2019	507791	\$ 50.00	Dave Becker	Building Permit (shop)				\$ 50.00	
6/30/2019	507792	\$ 12.99	Northview Bank	Interest	\$ 12.99				
7/2/2019	507793	\$ 66,165.48	Pine County	RPS Settlement	\$ 8,932.34	\$ 35,319.13	\$ 18,499.87	\$ 2,798.80	\$ 615.34
7/19/2019	507794	\$ 1,545.50	MMB - State	Certified Town Aid	\$ 208.64	\$ 824.99	\$ 432.13	\$ 65.37	\$ 14.37
7/23/2019	507795	\$ 584.57	Pine County	Forfeited Tax Dist	\$ 78.92	\$ 312.04	\$ 163.44	\$ 24.73	\$ 5.44
7/31/2019	507796	\$ 26.75	Northview Bank	Interest	\$ 26.75				
8/3/2019	507797	\$ 50.00	Building Permit	Building Permit				\$ 50.00	
8/23/2019	507798	\$ 208.67	Pine County	PILT	\$ 28.17	\$ 111.39	\$ 58.34	\$ 8.83	\$ 1.94
8/31/2019	507799	\$ 26.67	Northview Bank	Interest	\$ 26.67				
9/30/2019	507800	\$ 24.50	Northview Bank	Interest	\$ 24.50				
10/8/2019	932001	\$ 2,179.68	MMB - State	Certified Town Aid	\$ 294.26	\$ 1,163.51	\$ 609.44	\$ 92.20	\$ 20.27
10/31/2019	932002	\$ 25.13	Northview Bank	Interest	\$ 25.13				
11/30/2019	932003	\$ 24.58	Northview Bank	Interest	\$ 24.58				
12/3/2019	932004	\$ 1,310.00	various	septic permits				\$ 1,310.00	
12/3/2019	932005	\$ 44,132.88	Pine County	Nov RPS Settlement	\$ 5,983.30	\$ 23,562.20	\$ 12,342.98	\$ 1,870.04	\$ 374.36
12/4/2019	932006	\$ 100.00	various residents	Building Permits				\$ 100.00	
12/26/2019	932007	\$ 3,725.17	State of MN	PIMB	\$ 502.90	\$ 1,988.50	\$ 1,041.56	\$ 157.57	\$ 34.64
12/31/2019	932008	\$ 31.85	Northview Bank	Interest	31.85				
		\$ 143,569.78			\$ 16,998.82	\$ 84,104.39	\$ 34,561.73	\$ 6,791.45	\$ 1,113.39

Date	Claim #	Amount	Paid to Whom	For What	General	Road & Bridge	Fire	Zoning	Building
1/9/2019	7518	\$ 132.84	Askov American	Notices	\$ 132.84				
1/9/2019	7519	\$ 621.37	Pine County Assoc of Twnshps	MN and Pine Co Assoc Dues	\$ 621.37				
1/9/2019	7520	\$ 11,400.00	Roberts Excavating, LLC	road grading Oct, plowing, ditching, brushing		\$ 11,400.00			
1/9/2019	7521	\$ 87.10	Pine County Auditor	truth in taxation	\$ 87.10				
1/9/2019	7522	\$ 140.00	Sandstone Township	Koland Road Work		\$ 140.00			
2/5/2019	7523	\$ 588.14	Connie Ecklund	Election Judge	\$ 588.14				
2/5/2019	7524	\$ 401.46	Michelle Gangl	Election Judge	\$ 401.46				
2/5/2019	7525	\$ 219.00	Sharen Johnsen	Election Judge	\$ 219.00				
2/5/2019	7526	\$ 288.50	Anne Stitt	Election Judge	\$ 288.50				
2/5/2019	7527	\$ 675.00	Gary Stitt	Election Judge	\$ 675.00				
3/6/2019	7528	\$ 102.88	Askov American	notices	\$ 102.88				
3/6/2019	7529	\$ 3,063.50	Ascendant Group	assessment fees	\$ 3,063.50				
3/6/2019	7530	\$ 33,831.85	City of Askov	Fire Contract			\$ 33,831.85		
3/6/2019	7531	\$ 2,550.00	Roberts Excavating, LLC	Snow and ice removal		\$ 2,550.00			
3/6/2019	7532	\$ 300.00	Sandstone Township	Koland Road Work		\$ 300.00			
3/6/2019	7533	\$ 300.00	Aspire, Inc	website fee	\$ 300.00				
3/6/2019	7534	\$ 405.00	MN Benefit Assoc	Group life insurance yearly premium Bronze	\$ 405.00				
4/3/2019	7535	\$ 666.99	Connie Ecklund	Election Judge	\$ 666.99				
4/3/2019	7536	\$ 384.84	Misi Gangl	Election Judge	\$ 384.84				
4/3/2019	7537	\$ 212.36	Sharen Johnsen	Election Judge	\$ 212.36				
4/3/2019	7538	\$ 467.50	Anne Stitt	Election Judge	\$ 467.50				
4/3/2019	7539	\$ 697.50	Gary Stitt	Election Judge	\$ 697.50				
4/3/2019	7540	\$ 75.00	Brandon Bade	Election Judge	\$ 75.00				
4/3/2019	7541	\$ 250.00	Sandstone Township	Koland Road Work		\$ 250.00			
4/3/2019	7542	\$ 16.20	Askov American	reorg meeting notice	\$ 16.20				
4/3/2019	7543	\$ 6,960.00	Roberts Excavating, LLC	Snow and ice removal		\$ 6,960.00			
4/3/2019	7544	\$ 472.28	Anne Stitt	supplies and mileage for election	\$ 472.28				
4/5/2019	7545	\$ 50.00	MAT	Shortcourse fee	\$ 50.00				
5/8/2019	7546	\$ 60.00	Sandstone Township	Koland Road Work		\$ 60.00			
5/8/2019	7547	\$ 10.00	MAT	Township manual	\$ 10.00				
6/4/2019	7548	\$ -	void	void					
6/4/2019	7549	\$ 235.49	Gary Stitt	Meetings	\$ 235.49				
6/4/2019	7550	\$ 988.14	Lee Johnsen	Meetings, hourly time, payroll	\$ 988.14				
6/4/2019	7551	\$ 974.29	Laurie Jorgensen	Meetings, hourly time, payroll	\$ 974.29				
6/4/2019	7552	\$ 766.50	Matthew Klocke	Meetings, hourly time, payroll	\$ 766.50				
6/4/2019	7553	\$ 1,902.41	Anne Stitt	Meetings, hourly time, payroll	\$ 1,902.41				
6/4/2019	7554	\$ 1,283.66	Ovid Jensen	Meetings, hourly time, payroll	\$ 1,283.66				
6/5/2019	7555	\$ 89.10	Askov American	Board of review, meeting dates, road inspection	\$ 89.10				
6/5/2019	7556	\$ 100.92	Lee Johnsen	mileage	\$ 100.92				
6/5/2019	7557	\$ 101.50	Ovid Jensen	mileage	\$ 101.50				
6/5/2019	7558	\$ 44.19	Laurie Jorgensen	postage, mileage, supplies	\$ 44.19				
6/5/2019	7559	\$ 22.00	Anne Stitt	postage	\$ 22.00				
6/5/2019	7560	\$ 1,018.98	U.S. Treasury	payroll taxes 2nd quarter 2019	\$ 1,018.98				
6/5/2019	7561	\$ 7,920.00	Roberts Excavating, LLC	hauling gravel 99 loads at \$80		\$ 7,920.00			
6/5/2019	7562	\$ 6,525.00	Roberts Excavating, LLC	gravel on clark rd, repair culverts sunrise & dewitt		\$ 6,525.00			
7/10/2019	7563	\$ 806.76	Land and Cabins	15x16x16 gauge culverts		\$ 806.76			

