

Monthly Board Meeting
PARTRIDGE TOWNSHIP
January 18, 2023

Chairman, Matt Klocke called the meeting to order at 7:01 p.m. Those present were Laurie Jorgensen, David Durheim, Ovid Jensen, Matt Klocke and Anne Stitt. The Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Matt asked if any objections or corrections to the minutes, none being stated they were approved as read. Treasurer's report was read. Beginning balance \$356,782.94 the receipts totaled \$4,205.22 and disbursements of \$9,803.41, to bring our ending balance to \$351,184.75. Matt asked if there are any objections or corrections to the treasurer's report, none being stated, treasurer's report was approved as read. Claims to be paid tonight are 7843 and 7844.

Old Business:

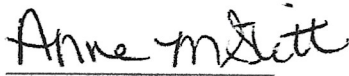
- Discussion was held on nuisance ordinance, it is going to be put on the Agenda for the Annual Meeting. Thoughts are to go forward if electors state so, the nuisance would have to be reported by 2 or 3 people, so one person just can't call everything in. David is going to talk to other Townships about their enforcement remedies, he will also ask County Attorney Reese and possibly County Zoning Land & Resource Manager Caleb to attend one of our meetings for further discussion.
- The Sales Contract for the Town Hall was signed by the City of Askov and they will sending a check. Matt Klocke signed it for the Township and the Clerk will send it back to the City can transfer ownership once the check is received.
- Candidate filing closed last night, Laurie Jorgensen filed for Treasurer and Jennifer Wieczorek filed for Supervisor.

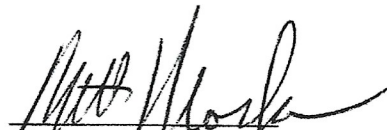
New Business:

- Long discussion was held on the Fire Contract as there is a increase of \$10,963.13. Budget was reviewed. Ovid, David and Matt had several questions. They were going to compile a list of questions, we will discuss at the next meeting and then Ovid, Matt and the Clerk will attend the City Council meeting on 2/8 to address the questions/concerns and see what kind of answers we can get.
- MN Assoc of Township Short Course is at the DECC in Duluth on 4/7/2023.
- Discussion about trees in the Right of Way obstructing the snow plow. Clerk will send information to David who is going to draft a letter to send to the resident in question but then will keep the letter on file to be used in other situations that will be noted during Road Inspection this spring as we need to address all Right of Way concerns to avoid damage or extra work to our Road Maintenance contractors and to ensure the safety of people traveling our roads.

Meeting adjourned by Chairman, Matt at 8:36 P.M.

Respectfully submitted by,


Anne Stitt, Clerk


Matt Klocke, Chairman

Town of Partridge

Board of Audit Report – Year ending December 31, 2022

Township Supervisors verified clerk and treasurer books match.

Township Supervisors verify claims and receipts at every meeting, so only a sampling of those documents are checked at this time.

Receipt Number	Verified By
932076	<i>Dadman</i>
932077	<i>Matt Work</i>
932080	<i>Jensen</i>

Claim Number	Verified By
7783	<i>Dadman</i>
7800	<i>Matt Work</i>
7838	<i>Jensen</i>

Claims 7765 to 7842 paid this year, Receipts 932070 to 932097 received this year. Ending balance by fund: General \$66,869.99, Road & Bridge \$219,055.66, Fire \$17,778.71, Zoning \$36,129.09, Building \$11,351.30, for an ending balance \$351,184.75.

Cash Basis Accounting Report and Statement of Indebtedness reports were also reviewed. Statements of Disbursements and Receipts and other budget reports were reviewed and the following levy recommendations for the Annual Board Meeting will be made:

Fund	Levy Amount
General	17,600
Road and Bridge	69,300
Fire Fund	43,100
Zoning	5,500
Building	1,100

137,100 -total levy

Signatures:

Supervisor *Dadman*
 Supervisor *Matt Work*
 Supervisor *Jensen*

2-1-2023

Funds	Clerk's Beginning		Total Receipts,			Transfers	Clerk's Balance at end of Year
	Balance	Receipts	Balance	Disbursements			
General	\$ 33,097.50	\$ 51,275.34	\$ 84,372.84	\$ (17,502.85)		\$ 66,869.99	
Road & Bridge	\$ 196,569.48	\$ 89,625.46	\$ 286,194.94	\$ (67,139.28)		\$ 219,055.66	
Fire	\$ 10,001.34	\$ 37,502.06	\$ 47,503.40	\$ (29,724.69)		\$ 17,778.71	
Zoning	\$ 35,524.78	\$ 6,009.27	\$ 41,534.05	\$ (5,404.96)		\$ 36,129.09	
Building	\$ 10,326.27	\$ 1,250.03	\$ 11,576.30	\$ (225.00)		\$ 11,351.30	
Grand Total	\$ 285,519.37	\$ 185,662.16	\$ 471,181.53	\$ (119,996.78)	\$ -	\$ 351,184.75	

Date	Receipt #	Amount	From Whom	For What	General	Road & Bridge	Fire	Zoning
					100	201	225	204
								Building 205
1/7/2022	932070	\$ 4.00	Lee Johnsen/Anne Stitt	filing fees	\$ 4.00			
1/31/2022	932071	\$ 23.90	Northview Bank	Interest	\$ 23.90			
2/2/2022	932072	\$ 1,792.16	Pine County	Dec 2021 RPS Settlement	\$ 241.94	\$ 956.65	\$ 501.09	\$ 75.81
2/28/2022	932073	\$ 21.16	Northview Bank	Interest	\$ 21.16			\$ 16.67
3/8/2022	932074	\$ 24,533.80	Pine County	Gas Tax Distribution 2021		\$ 24,533.80		
3/31/2022	932075	\$ 22.99	Northview Bank	Interest	\$ 22.99			
4/7/2022	932076	\$ 200.00	Building Permits	Tony Ecklund, Jennifer Klier			\$ 200.00	
4/30/2022	932077	\$ 21.84	Northview Bank	Interest	\$ 21.84			
5/4/2022	932078	\$ 200.00	Building Permits	Steve Schilling, Mark Petsche			\$ 200.00	
5/31/2022	932079	\$ 22.36	Northview Bank	Interest	\$ 22.36			
6/14/2022	932080	\$ 31.196	Pine County		\$ 40.55	\$ 162.22	\$ 93.59	\$ 12.48
6/28/2022	932081	\$ 69,863.14	Pine County	May Tax Settlement	\$ 9,082.22	\$ 36,328.83	\$ 20,958.94	\$ 2,794.52
6/30/2022	932082	\$ 19.59	Northview Bank	Interest	\$ 19.59			\$ 698.63
7/1/2022	932083	\$ 34,697.10	MMB - State	Second half ARPA grant	\$ 34,697.10			
7/6/2022	932084	\$ 400.00	Building Permits	Xiong, Rawlings, Kappel, Travis Nelson			\$ 400.00	
7/31/2022	932085	\$ 28.26	Northview Bank	Interest	\$ 28.26			
7/20/2022	932086	\$ 1,698.00	MMB - State	State Aide - Town Aide	\$ 220.74	\$ 882.96	\$ 509.40	\$ 67.92
8/31/2022	932087	\$ 28.23	Northview Bank	Interest	\$ 28.23			\$ 16.98
9/27/2022	932088	\$ 201.12	Pine County		\$ 26.15	\$ 104.58	\$ 60.34	\$ 8.04
9/30/2022	932089	\$ 26.63	Northview Bank	Interest	\$ 26.63			\$ 2.01
10/31/2022	932090	\$ 2,377.15	MMB - State	Ag credit	\$ 309.03	\$ 1,236.12	\$ 713.14	\$ 95.09
10/31/2022	932091	\$ 27.25	Northview Bank	Interest	\$ 27.25			\$ 23.77
11/3/2022	932092	\$ 100.00	Sean Gangl	Building Permits				\$ 100.00
11/28/2022	932093	\$ 44,810.06	Pine County	Nov RPS & MH Tax Settlement	\$ 5,825.31	\$ 23,301.23	\$ 13,443.02	\$ 1,792.40
11/30/2022	932094	\$ 26.24	Northview Bank	Interest	\$ 26.24			\$ 448.10
12/23/2022	932095	\$ 4,075.14	State of MN MMB	Ag MV Credit and Township Aide	\$ 529.77	\$ 2,119.07	\$ 1,222.54	\$ 163.01
12/31/2022	932096	\$ 30.08	Northview Bank	Interest	\$ 30.08			\$ 40.75
12/15/2022	932097	\$ 100.00	Ed Meizark	Building Permit				\$ 100.00
		\$ 185,662.16			\$ 51,275.34	\$ 89,625.46	\$ 37,502.06	\$ 6,009.27
								\$ 1,250.03

Date	Claim #	Amount	Paid to Whom	For What	General	Road & Bridge	Fire	Zoning	Building
1/5/2022	7765	\$ 1,641.03	Land and Cabins	24x16x16 gauge culverts, 2424 16gauge 24" band 24" w		\$ 1,641.03			
1/5/2022	7766	\$ 100.00	Minnesota Power	Utilities					
1/5/2022	7767	\$ 75.15	Northstar Media, Inc	Notice of fillings				\$ 75.15	
1/5/2022	7768	\$ 7,030.00	Roberts Excavating, LLC	grading roads, replace culvery, open culvert, snow, ice checks 500		\$ 7,030.00			
1/5/2022	7769	\$ 308.15	Victor Lundeen Company		\$ 308.15				
2/2/2022	7770	\$ 405.00	MIN Benefits Association	Group Life Ins Bronze plan	\$ 405.00				
2/2/2022	7771	\$ 90.80	Pine County Auditor-Treasurer	Truth in taxation payable for 2022 notice	\$ 90.80				
2/2/2022	7772	\$ 594.87	Pine County Assoc of Townships	Pine Co and MN Association Fees	\$ 594.87				
2/2/2022	7773	\$ 2,360.00	Roberts Excavating, LLC	Snow Plowing, sanding		\$ 2,360.00			
3/9/2022	7774	\$ 230.00	Couri & Ruppe, PLLP	Road Maintenance consults				\$ 230.00	
3/9/2022	7775	\$ 29,724.69	City of Askov	Fire Contract			\$ 29,724.69		
3/9/2022	7776	\$ 3,380.00	Roberts Excavating, LLC	Snow Plowing, sanding	\$ 3,380.00				
3/9/2022	7777	\$ 30.00	Gary Stitt	Annual Meeting moderator	\$ 30.00				
3/9/2022	7778	\$ 70.00	Connie Ecklund	Election Judge	\$ 70.00				
3/9/2022	7779	\$ 70.00	Michelle Gangl	Election Judge	\$ 70.00				
3/9/2022	7780	\$ 70.00	MichElaïne Rippenrop	Election Judge	\$ 70.00				
4/6/2022	7781	\$ 34.43	Northstar Media, Inc	Notice of Board of Appeal meeting	\$ 34.43				
4/6/2022	7782	\$ 335.00	Aspire, Inc	website domain name reg and hoting to 3/24/2023	\$ 335.00				
5/4/2022	7783	\$ 64.26	Northstar Media, Inc	annual meeting notice	\$ 64.26				
5/4/2022	7784	\$ 3,360.00	Roberts Excavating, LLC	grading roads		\$ 3,360.00			
6/1/2022	7785	\$ 28,955.00	Roberts Excavating, LLC	grading roads, shouldering, trucking and gravel		\$ 28,955.00			
6/1/2022	7786	\$ 24.57	Matthew Klocke	mileage	\$ 24.57				
6/1/2022	7787	\$ 7.36	Laurie Jorgensen	postage	\$ 7.36				
6/1/2022	7788	\$ 231.83	Anne Stitt	mileage, certified mailings, postage, ink, elec badges	\$ 231.83				
6/1/2022	7789	\$ 864.45	U.S. Treasury	payroll taxes	\$ 864.45				
7/6/2022	7790	\$ 1,440.00	Roberts Excavating, LLC	grading 12 hours		\$ 1,440.00			
6/1/2022	7791	\$ 277.05	David Durheim	meetings/hourly salary	\$ 277.05				
6/1/2022	7792	\$ 895.79	Ovid Jensen	meetings/hourly salary	\$ 895.79				
6/1/2022	7793	\$ 415.57	Lee Johnsen	meetings/hourly salary	\$ 415.57				
6/1/2022	7794	\$ 1,020.47	Laurie Jorgensen	meetings/hourly salary	\$ 1,020.47				
6/1/2022	7795	\$ 761.89	Matthew Klocke	meetings/hourly salary	\$ 761.89				
6/1/2022	7796	\$ 1,847.00	Anne Stitt	meetings/hourly salary	\$ 1,847.00				
7/6/2022	7797	\$ 100.00	MIN Power	Town hall utilities				\$ 100.00	
	7798	\$ -	void	void					
8/3/2022	7799	\$ 1,725.00	Jerry's Roadside Mowing	Roadside mowing		\$ 1,725.00			
9/7/2022	7800	\$ 200.00	Ruth Ann Ecklund	Election Judge	\$ 200.00				
9/7/2022	7801	\$ 41.31	Northstar Media, Inc	Primary Election notice	\$ 41.31				
9/7/2022	7802	\$ 7,790.00	Roberts Excavating, LLC	15 hr grading, 340 yards gravel, 23 hrs trucking		\$ 7,790.00			
9/7/2022	7803	\$ 32.50	Connie Ecklund	election training mileage	\$ 32.50				
9/7/2022	7804	\$ 13.75	Joyce Larsen	election training mileage	\$ 13.75				
9/7/2022	7805	\$ 163.03	Anne Stitt	election training mileage, meals	\$ 163.03				
9/7/2022	7806	\$ 32.50	Gary Stitt	election training mileage	\$ 32.50				
9/7/2022	7807	\$ 185.00	Sharen Johnsen	Election Judge	\$ 185.00				
9/7/2022	7808	\$ 200.00	Joyce Larsen	Election Judge	\$ 200.00				
9/7/2022	7809	\$ 465.00	Anne Stitt	Election Judge	\$ 465.00				
9/7/2022	7810	\$ 385.00	Gary Stitt	Election Judge	\$ 385.00				
	7811	\$ -	void	void					

9/7/2022	7812	\$	360.00	Connie Ecklund	Election Judge	\$	360.00						
10/5/2022	7813	\$	36.72	Northstar Media, Inc	meeting dates notice	\$	36.72						
10/5/2022	7814	\$	3,500.00	Roberts Excavating, LLC	culverts installed & gravel for maple lane, culvert adolf	\$	3,500.00						
11/1/2022	7815	\$	2,153.25	Land and Cabins	1 1/2" 30" steel and 1 24" 30" 16 gauge steel spiral culvert	\$	2,153.25						
11/1/2022	7816	\$	1,560.00	Roberts Excavating, LLC	grading	\$	1,560.00						
11/1/2022	7817	\$	22.95	Northstar Media, Inc	gen election public test notice	\$	22.95						
11/1/2022	7818	\$	4,513.00	Pine County Treasurer	Assessments for 2022	\$	4,513.00						
12/14/2022	7819	\$	59.67	Northstar Media, Inc	notice of meeting change for Dec	\$	59.67						
12/14/2022	7820	\$	365.00	Mn Assoc of Townships	Worker's Comp policy	\$	365.00						
12/14/2022	7821	\$	25.00	Minnesota Power	Town hall utilities	\$	25.00					25.00	
12/14/2022	7822	\$	2,245.00	Roberts Excavating, LLC	Brushing Clark and Adoif, snowplowing	\$	2,245.00						
12/14/2022	7823	\$	91.88	Ovid Jensen	mileage reimbursement	\$	91.88						
12/14/2022	7824	\$	58.77	Laurie Jorgensen	postage, ink, mileage reimbursement	\$	58.77						
12/14/2022	7825	\$	437.24	Anne Stitt	Mileage, meals for Election, Zoom fee, ink, postage	\$	437.24						
12/14/2022	7826	\$	27.38	Kathy Morrils	Mileage, postage reimbursement	\$	27.38					27.38	
12/14/2022	7827	\$	65.00	Scott Peterson	Planning Commission Work	\$	65.00					65.00	
12/14/2022	7828	\$	65.00	Gary Stitt	Planning Commission Work	\$	65.00					65.00	
12/14/2022	7829	\$	-	void	void								
12/14/2022	7830	\$	290.00	Connie Ecklund	Election Judge	\$	290.00						
12/14/2022	7831	\$	185.00	Ruth Ann Ecklund	Election Judge	\$	185.00						
12/14/2022	7832	\$	140.00	Sharen Johnsen	Election Judge	\$	140.00						
12/14/2022	7833	\$	185.00	Joyce Larsen	Election Judge	\$	185.00						
12/14/2022	7834	\$	510.00	Anne Stitt	Election Judge	\$	510.00						
12/14/2022	7835	\$	220.00	Gary Stitt	Election Judge	\$	220.00						
12/14/2022	7836	\$	789.59	Laurie Jorgensen	meetings/hourly/ salary	\$	789.59						
12/14/2022	7837	\$	512.54	David Durheim	meetings/hourly/permit	\$	512.54						
12/14/2022	7838	\$	581.80	Ovid Jensen	meetings/hourly	\$	581.80						
12/14/2022	7839	\$	489.45	Matthew Klocke	meetings/hourly	\$	489.45						
12/14/2022	7840	\$	429.43	Kathlene Morris	Z/A permits and time	\$	429.43					429.43	
12/14/2022	7841	\$	1,343.69	Anne Stitt	meetings/hourly/salary	\$	1,343.69						
12/14/2022	7842	\$	686.97	U.S. Treasury	payroll taxes 4th Quarter 2022	\$	686.97						
						\$	17,502.85	\$	67,139.28	\$	29,724.69	\$	5,404.96
						\$	119,996.78						225.00