

**Monthly Board Meeting
PARTRIDGE TOWNSHIP**

August 3, 2017

Ovid Jensen called the meeting to order at 7:03p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, Odey Wicklander, Ron Jorgensen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion made by Larry to approve the minutes as read with the addition that Larry had attended the July meeting, second by Ovid. Motion carried 3-0. Treasurer's report is beginning balance \$110,625.84, receipts of \$63,593.83, disbursements of \$1,547.43 for an ending balance of \$172,672.24. Outstanding check of \$74.57 which makes the bank balance \$172,746.81. Larry made a motion to accept the treasurer's report as read, 2nd by Lee, motion carried 3-0.

Special Visitors:

- Odey brought a bid from McCluskey Painting for the Town Hall. Ovid said that he thought the Township was going to have Sentence to Serve crew do the painting as it is free labor.

Old Business:

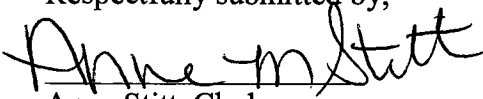
- Talked to the County about culvert by Odey's, Ovid will mark the culvert again so they know the culvert in question.
- Ovid talked to the city about clearing the brush around the town hall and then spraying the stumps. It was decided that on Sat 8/12 as 12:30pm Ron from the City of Askov, and Ovid, Lee, Larry, Laurie and Anne from the Township would have a work day and all help to get the brush cleared.
- Windows from 23 Hardware were ordered and are here. The combinations were cheaper so we went with them. Scott from 23 Hardware also ordered the paint.
- Gus still has 4 culverts to replace and that should happen soon.


New Business:

- 2018 Certified Town Aide is \$3,657.00 and will be received in 2 installments, 7/20/18 and 12/26/18.
- Root Road Crossing, Ovid went to look at it after receiving a complaint. He decided that there was an issue there that needed to be worked on, he then contacted the Clerk so she was aware of the issue and that they would be working on it. John from BNSF said next Wed they will have a flagman there, Roberts will haul fill in, BNSF said we could use the rocks there, and then gravel to level out the crossing. Hoping the crossing crew can black top 6 feet to help avoid further erosion issues there.
- Ovid talked to Arla about the town hall going to the Historical Society. They have a lot of projects but may be interested in several years. They do maintain records if we bring them over they organize, date and sort them.

Meeting adjourned at 8:09 p.m.

Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

Monthly Board Meeting
PARTRIDGE TOWNSHIP
September 7, 2017

Ovid Jensen called the meeting to order at 7:05p.m. Those present were Ovid Jensen, Laurie Jorgensen, Larry Johnsen, Lee Johnsen, Ron Jorgensen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion made by Lee to approve the minutes as read, second by Larry. Motion carried 3-0. Treasurer's report is beginning balance \$172,672.24, receipts of \$155.88, disbursements of \$64,091.49 for an ending balance of \$108,736.63. Outstanding check of \$45.50 which makes the bank balance \$108,782.13. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Special Visitors:

- None

Old Business:

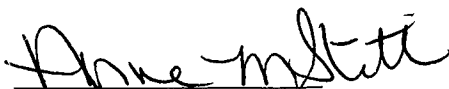
- Todd from Pine County Highway looked at the culvert by Odey's, the County has a culvert on 21 South and North of our road, Todd said he didn't see a problem with drainage there. The only thing he saw was that it might need some brushing in the ditch area there.
- Lee and Larry removed the brush from around the town hall on Tuesday 8/8. Ovid did come in after that and sprayed the stumps. Talked about digging out stumps so it can be mowed up to the building. Will hold off until spring and then decide on how to tackle that project.
- Root Road crossing was worked on and it is very nice, wide enough for two cars to go across and no huge dips by the railroad ties. Nice job!
- Ronnie Roberts graded some roads, it appears Bear Creek Road did not get done according to Bob Flach reporting that to Lee Johnsen.


New Business:

- Saturday 9/16 is the legal seminar in Rutledge 9-4. It does not appear that anyone can make this.
- Ovid and Anne attended the District 7 meeting on August 30 in Cambridge. There was legislative updates, discussion on internet not being governed by the Public Utilities Commission and why it is so important for Township Officials to remind their State Representatives that high speeds, fiber optic lines, etc are crucial for the rural areas for their home businesses, students, etc. There was another dividend return this year as insurance claims were down still, they would like to see this continue but can not guarantee it.

Meeting adjourned at 7:59 p.m.

Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

Monthly Board Meeting
PARTRIDGE TOWNSHIP
October 5, 2017

Ovid Jensen called the meeting to order at 7:00p.m. Those present were Ovid Jensen, Laurie Jorgensen, Larry Johnsen, Lee Johnsen, Kathy Morris, Gary Stitt, Scott Peterson and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion made by Lee to approve the minutes as read, second by Larry. Motion carried 3-0. Treasurer's report is beginning balance \$108,736.63, receipts of \$525.39, disbursements of \$3,524.77 for an ending balance of \$105,737.25. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Luke Johnsen has resigned as Zoning Administrator. Lee made a motion to accept his resignation with thanks to Luke for his years of service. Larry made a second, motion carried 3-0. Lee Johnsen made a motion to appoint Kathy Morris to the Zoning Administrator position. 2nd by Ovid. Motion carried 3-0. Kathy accepted the position. Planning Commission members Scott Peterson & Gary Stitt were present. Discussion was held regarding the zoning ordinance, procedures, etc. Kathy was told if she had questions or concerns to contact a Planning Commission member for some guidance.

Old Business:

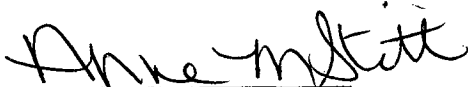
- Ovid attended the Legal Seminar in Rutledge. He said if the Board members are going to attend anything together, the Township should post that. He also said if a cemetery dissolves in a township then the township takes over, created by-laws and goes forward.
- Gus was looking at getting the remaining culverts installed, last Wednesday he was going to call for locates, not sure if the installations have been completed yet.
- The Sentence to Serve group, led by Brock, started scraping on Wednesday, they got called away of Thursday. They hope to be back on Monday.


New Business:

- Larry said that the resident Ken Youngs but the gravel pit was requesting Calcium Chloride be put down on that road to control the dust. Discussion was held that last time this happened it was the contractors who hauled the gravel who went in on the expense and had it done, not the Township. Ovid will ask at the Local Government meeting if there is an alternative to calcium chloride.
- Saturday 10/28 is the Pine County Township Officer's Meeting in Hinckley.

Meeting adjourned at 7:59 p.m.

Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

**Monthly Board Meeting
PARTRIDGE TOWNSHIP
November 2, 2017**

Ovid Jensen called the meeting to order at 7:00p.m. Those present were Ovid Jensen, Laurie Jorgensen, Larry Johnsen, Lee Johnsen, Kelley Hankins, Bob Gubernick, Jennifer Wiczorek and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion made by Larry to approve the minutes as read, second by Lee. Motion carried 3-0. Treasurer's report is beginning balance \$105,737.25, receipts of \$2,325.73, disbursements of \$2,191.98 for an ending balance of \$105,871.00. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Special Visitors:

- Jennifer said tha Jean Johnson said her sink hole is opening up again. The Township had put some stuff in it and Ovid will go check on it.
- Kelley and Bob are here to address the new culvert on Sunrise road and the water issues. Kelley is frustrated because at one point the Township talked about getting a trapper to address the beaver issue, and that didn't go any further. A culvert was put in recently and it is not level, it is lower on the pone side. Frontier pinned with flags for the locate and the contactor sliced her frontier line so they have been without phone/internet for 2 weeks going on 3. Frontier will be out tomorrow again. They feel that the culverts was not planned well and it was constructed poorly. Kelley's suggestion is to clean out the channels once ground is frozen, should also clean out the sediment under the culverts so beavers don't have ledge to work on. Upstream clean out side of culverts, downstream channels cleaned out. The culvert was put in and the road is now soft just lost of issues. Ovid will go out and look at it, Kelley's contact number is 320-838-1445 once they get a phone again.

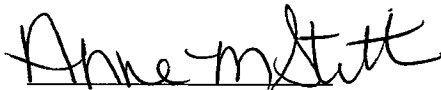
Old Business:

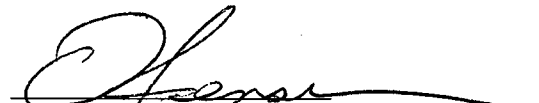
- Discussion held about Koland Road Maintenance. We are in a current agreement with Sandstone Township for them to provide the maintenance to that stretch of road, but we should ask what their rates are as little information is provided with their billing statement.
- Planning Commission met and decide Gerald "Jay" Aman Jr did not need a building permit or variance for the job of constructing the structure over his mobile home. Ovid said he wanted to commend the people that put time into getting that situation resolved.
- Local Governement meeting was about aging populations, next one will have a presentation by Sherriff Nelson and Reese Fredericksen. Ovid spoke to Matt Ludwig about county ditches, county will clean ditches but then assess taxes for cost. Dust control solution by county is that they water the road, Ovid said he doesn't think this happens.

New Business:

- Town hall power is off at. Sentence to Serve will be back in the spring to work on the Town Hall.

Meeting adjourned at 7:59 p.m.
Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

Monthly Board Meeting
PARTRIDGE TOWNSHIP
December 13, 2017

Ovid Jensen called the meeting to order at 7:03p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Ovid asked if there were any objections or corrections, if not than they stand approved. Treasurer's report is beginning balance \$105,871.00, receipts of \$42,173.69, disbursements of \$708.23 for an ending balance of \$147,336.46. Claims 7410 – 7428 to be paid tonight. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Special Visitors:

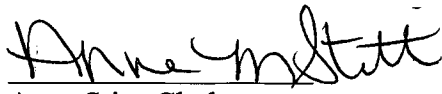
Old Business:


- Culverts have been billed for, and they are all accounted for.
- Next road patrol they will also check the sinkholes.
- Ovid talked to Bob on Sunrise who said frontier will put in line in spring and we may have to dig down for the line. Downstream side needs to be channeled out, Ovid and clerk will try to get a letter out to the corporation to East of their property.
- Shutters and bulletin board for the Town Hall. Shutters will be remade as the wood is very weathered. We should put 1901 on the shutters somewhere as the town hall was built then. Look at the address to incorporate that somewhere. The bulletin board should have a slanted top to keep the weather off and plexi glass with some sort of lock. The total to spend would be \$300-\$350 on all of it.
- Ovid will talk to Arla again about the records going in totes at the Historical Society.

New Business:

- Clerk will put Myrna Nelson on the Township website as NPAHD representative.
- All meetings will be the 1st Thursday of the month, with the Annual meeting and election being Tuesday 3/13.

Meeting adjourned at 7:59 p.m.
Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

Monthly Board Meeting
PARTRIDGE TOWNSHIP
January 4, 2018

Ovid Jensen called the meeting to order at 7:02p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, Odey Wicklander, Jennifer Wieczorek and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Ovid asked if there were any objections or corrections, if not than they stand approved. Treasurer's report is beginning balance \$147,336.46, receipts of \$5,262.73, disbursements of \$8,807.02 for an ending balance of \$143,792.17. Two outstanding checks for a total of \$150.00, leaves the bank balance as \$143,942.17. Claims 7429 – 7432 to be paid tonight. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Special Visitors:

- Odey brought in a letter requesting documentation of several things: the culvert located towards the west end of Partridge Creek Road, no action has been taken, he states issues continue to arise from the damage caused by Roberts Excavating, the Supervisors will look at this during their next road inspection. What brush mowing of Partridge Creek is planned and if notice will be provided, the Township has completed brushing everything once, we will be staying on top of it to keep the areas clear of debris, there has been notice posted that we continue to do roadside brushing, the Supervisors have instructed Roberts Excavating that they are not to do anything to Odey's property/ditches/etc. What types of guidelines are given to the contractor, we do not provide written guidelines, generally speaking if it snows more than 4", once it is done snowing and the wind has stopped we plow, roadside brushing is something we complete and will stay on top of from now on, grading is dependent on weather and contractor availability, would like to have it graded after ¼" of rain for best results. Asked about getting bids, Supervisors says there is a minimum dollar amount required to obtain bids and our projects are under the minimum amount.

Old Business:

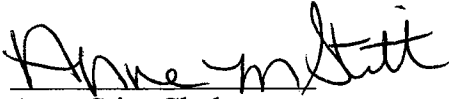
- Board of Audit is 2/1/18 at 6:30 pm and then the Regular monthly meeting will follow at 7:00pm or the adjournment of the Board of Audit whichever is later.
- Ovid spoke with Dave Koland about Koland Road, he was told they grade every 2 weeks because Thomsen Road is high usage, he was unsure of cost billed per time, guess \$80/hour but secretary bills, Dave brushes it himself.

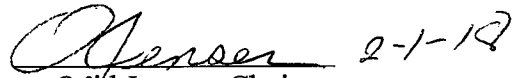
New Business:

- Tuesday 1/30 at 6:00 is the Local Government meeting at the Courthouse put on by the Pine County Commissioners. Ovid is planning on going, Lee and Larry may attend as well.

Meeting adjourned at 7:51 p.m.

Respectfully submitted by,


Anne Stitt, Clerk

 2-1-18
Ovid Jensen, Chairman

Monthly Board Meeting
PARTRIDGE TOWNSHIP
February 1, 2018

Ovid Jensen called the meeting to order at 7:00p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, Kathy Morris and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Ovid asked if there were any objections or corrections, if not than they stand approved. Treasurer's report is beginning balance \$143,792.17, receipts of \$1,377.78, disbursements of \$7,243.13 for an ending balance of \$137,926.82. One outstanding check for a total of \$75.00, leaves the bank balance as \$138,001.82. Claims 7433-7435 to be paid tonight. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Special Visitors:

- Kathy Morris said that she was willing to continue to the Zoning Administrator but said that she was not willing to take any pay for doing the job for personal reasons. There was a brief discussion and the board said they would like to thank her for continuing this position without pay and we could revisit that at any time.

Old Business:

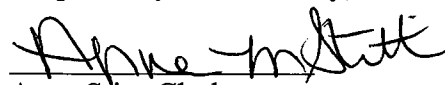
- Ovid spoke to Odey and he was ok with the conversation, he wanted to make sure that Ronny Roberts Excavating stayed off his property. Ovid spoke with Ronny Roberts and Garritt Sparks and they understand. Odey is still concerned about the DNR sign that was knocked down on his property, Ovid told him to speak with the DNR and get the sign and the Township would put it up.
- Brushing will be starting up again as weather and time permits. Clerk should put a notice in the Evergreen so that everyone will see it. It is also listed on the website that we will continue to do roadside brushing.
- Ovid attended PC Commissioner meeting Tues 1/30 there was a presentation by Sheriff Jeff Nelson and PC Attorney Reese Frederickson. 5/29 is the next meeting.

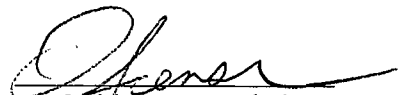
New Business:

- Candidate filing closed, Larry Johnsen and Jennifer Wiczorek filed for Supervisor, Anne Stitt filed for Clerk. Election judges are: Connie Ecklund, Misi Gangl and Sharen Johnsen.

Meeting adjourned at 7:51 p.m.

Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

Monthly Board Meeting
PARTRIDGE TOWNSHIP
March 1, 2018

Ovid Jensen called the meeting to order at 8:04p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Ovid asked if there were any objections or corrections, if not than they stand approved. Treasurer's report is beginning balance \$137,926.82, receipts of \$9.28, disbursements of \$846.92 for an ending balance of \$137,089.18. One outstanding check for a total of \$75.00, leaves the bank balance as \$137,164.18. Claims 7436-7442 to be paid tonight. Ovid asked if any objections or corrections, none stated, Ovid said approved as read.

Special Visitors:

- None

Old Business:

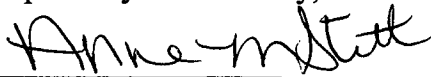
- Ovid spoke with Kathy Morris the day after the meeting and told her to keep track of her hours and if she decides she would like to get paid to submit them for payment.


New Business:

- Short course is being held 4/6 at the DECC in Duluth. Lee, Larry, Laurie and Ovid are attending. Laurie will bring back information for Anne.
- 3/24 at 9 am is the Pine County Officer's meeting in Hinckley at the Legion, at this point Ovid is the only one attending.
- Discussion was held about our term life insurance. We currently carry \$2,000 coverage on the Board members, this plan has not existed in quite a few years. Larry made a motion, second by Lee that we go with the Bronze plan which is \$5,000.00. Motion carried.
- Lee from Finlayson Township approached Lee Johnsen about Jackson Road and Cane Creek road maintenance. Lee said he would talk to our Board, it was decided that any discussion must be Board to Board and would require a road maintenance agreement if there are to be any changes.
- There is a busted window at the Town Hall, Larry will try to get a spare piece of plywood and put up.
- Ovid got a few totes to put records in for storage at the Historical Society.
- Clerk was asked to send letter requesting what equipment, and the hourly rate per machine and operator for grading, brushing, plowing, road building, etc and what insurance coverage is carried to Wolf Creek and Melzark Excavation.

Meeting adjourned at 9:00 p.m.

Respectfully submitted by,


Anne Stitt, Clerk


Ovid Jensen, Chairman

ANNUAL MEETING
PARTRIDGE TOWNSHIP
March 13, 2018

The Clerk called the annual meeting to order at 8:10. Those present were Janet Fischer, Jennifer Wieczorek, Laurie Jorgensen, David and Cindy Durham, Teresa Heller, Ovid Jensen, Lee Johnsen, Larry Johnsen, Gary Stitt, Joey Stitt and Anne Stitt.

Pledge of Allegiance was recited. Motion made by Jennifer to have Gary Stitt act as moderator, 2nd by Ovid, Motion carried 12-0. The Clerk turned the meeting over.

Minutes of the 2017 Annual Meeting were read, motion by Lee Johnsen to accept the minutes as read with the correction of the 2014 to 2016 date, 2nd by Larry Johnsen. Motion carried 12-0.

Election results were as follows: Total of 72 Ballots cast, Supervisor Larry Johnsen received 7 votes, Jennifer Wieczorek received 22, there were 43 write in votes for Matt Klocke, Clerk Anne Stitt received 68 votes, Janet Fischer received 1 vote and there were 3 blank ballots.

The treasurer's report was read. We had a beginning balance \$161,023.91, receipts totaled \$132,256.57 and disbursements of \$149,488.31 to bring our ending balance of 2017 \$143,792.17. There was a transfer of \$13,083.95 between General and Fire Fund so that the Fire Fund ended the year with a \$0.00 balance instead of negative. Ovid made a motion to approve the Treasurer's report, Joey Stitt made a second and the motion passed 12-0.

Odey Wicklander joined the meeting.

Discussion was held about the roads. Ovid said that the crossing at Root Road was filled in and reclaimed the side of the edges, there was also work done to the Mulling Road at the train crossing as well. Clark Road with permission from the landowner was ditched out back through the land to help the water flow away from the road way. The water was causing real issues with the road washing out. We crushed 6,000 yards of gravel this year. Ronnie Roberts purchased a new piece of equipment which was used to spread some sand when the roads got icy, we are not in the practice of spreading sand on our roads, however, at that moment the road conditions required us to.

Presentation and approval of the levy:

Discussion on the Askov Fire Contract, the fire contract has increased due to the new fire formula and we have raised the levy in the past to offset, it appears that the increase this year was only about \$3,000. Ovid said that our intent had been to raise the levy over the first 3 years to try to offset the increase each year, and now it appears to have leveled off. Discussion continued about the town hall, we have been levying for building improvements and have enough to cover the new windows that will be put in this spring and Sentence To Serve will finish painting. Janet Fischer made a motion keep the tax levy the same, Jennifer made a second. Motion carried 13-0.

Tax Levy: \$118,000.00
General: \$16,000.00
Road & Bridge: \$63,000.00
Fire: \$33,000.00
Zoning: \$5,000.00
Building Maintenance: \$1,000.00

Business from the floor:

Odey asked about his culvert and if the Township would be fixing it. Ovid said that they had previously stated it would be look at during the spring road inspection. Odey said that it is worse now. Ovid said he would look at it, however, roads are froze now so they can't repair it. Odey said he would not clean out the culvert and it might flood the road.

The DNR sign is no longer an issue as the DNR will fix the sign.

Ovid said he would like to thank Larry for his years of service on the Board and he was given a round of applause.

The next regular Board meeting is Thursday April 5, 2018. The reorganizational meeting is set for Thursday April 5, 2018 at 6:30 at the Askov Community Center. The regular April Board meeting of supervisors will be call to order immediately after the reorganization meeting is adjourned. Public is welcome to attend.

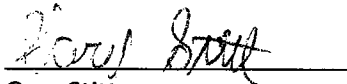
2019 Annual Election and Meeting is Tuesday 3/12/2019 at 8:00 pm following the Election.

Gary Stitt adjourned the meeting at 8:49 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Anne M. Stitt". The signature is written in dark ink and is positioned above the printed name and title.

Anne M. Stitt
Clerk

A handwritten signature in cursive script that reads "Gary Stitt". The signature is written in dark ink and is positioned above the printed name and title.

Gary Stitt
Moderator