

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
January 6, 2016

Ovid Jensen called the meeting to order at 7:03 p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Lee Johnsen. Motion carried 3-0.

Treasurer's report was read. We had a beginning balance of \$141,099.77 the receipts totaled \$40,483.02, and disbursements of \$30,560.82, to bring our ending balance to \$151,021.97. With outstanding check of \$780.00 to Sandstone Township for a bank balance of \$151,801.97 Motion by Larry Johnsen to accept the treasurer's report. Lee Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Old Business:


- Prairie Lane was checked by Ronnie Roberts who was ok with it. It might need some work on the right side after the curve. Lee will speak to Steve Fahlman about that.
- Laurie Jorgensen spoke with Terry Lovgren and copies of the road records will be coming.
- Partridge Drive crossing is done and the cost was \$6,950.00.

New Business:

- Ronnie Roberts hope to start brushing sometime after next week's freeze.
- The Board of Audit meeting will be at 6:30 2/3/16 prior to the start of regular monthly board meeting.
- Discussion held about neighboring townships with road sharing for maintenance and the possible need to have written contracts with them so they are part of the Township record for when new people are elected to the board, etc.

Meeting adjourned at 7:47 p.m. by Chairman Ovid Jensen.  
Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Partridge Township  
Board of Audit Meeting  
February 3, 2016

The meeting was called to order at 6:33p.m. Those in attendance were Ovid Jensen, Larry Johnsen, Laurie Jorgensen, Lee Johnsen and Anne Stitt.

Motion by Lee Johnsen to approve 2015 Board of Audit Meeting minutes.

An audit was done on the Clerk's and Treasurer's books of receipts and deposits for 2015. Receipt numbers 507659 to 507692 for a total of \$102,358.47.

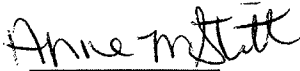
An audit was done on the Clerk's and Treasurer's books of disbursements for 2015. Claim numbers 7209 to 7275 for a total of \$163,504.40.

Beginning balance \$212,167.90, Receipts \$102,358.47, Disbursements \$163,504.40, for an ending balance of \$151,021.97.

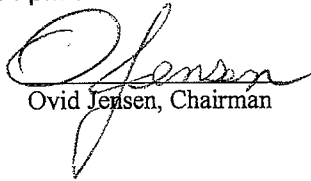
After reviewing the clerk's books and the treasurer's books the 3 supervisors signed off on the 2015 receipts and disbursements.

Motion to adjourn by Lee Johnsen, second by Larry Johnsen.

Meeting adjourned at 6:54 p.m.



Anne Stitt, Clerk



Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
February 3, 2016

Ovid Jensen called the meeting to order at 7:03 p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Matt Thompson, Oedy Wicklander, Larry Johnsen, and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Lee Johnsen. Motion carried 3-0.

Treasurer's report was read. We had a beginning balance of \$151,021.97 the receipts totaled \$2,097.83, and disbursements of \$9,672.84, to bring our ending balance to \$143,446.96. Motion by Lee Johnsen to accept the treasurer's report. Larry Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Old Business:

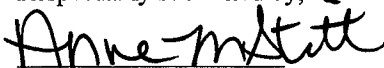
- Lee spoke with Joann Fahlman about Prairie Lane. Joanne and Steve will cut more in the spring. The Township may have to go in on the west side and clear out some brush on the curve but that may be Ellen's land.
- There is a road maintenance agreement between Sandstone and Partridge Township for Koland Road. Clerk will contact Norman and Finlayson Township to see if there has been written agreements with them regarding shared road maintenance.


New Business:

- Oedy Wicklander addressed the board regarding brush cutting that occurred in his ditch. He was not happy that his trees had been taken down, he kept his ditches mowed and he wanted to know why it happened, why no one talked to him first, who was going to come clean it up. He had a letter from Greg Delmer U.S. Fish and Wildlife Service which he presented to the Board. Ovid explained that the Township had not been brushing ditches and the intention is now that we are doing that to keep on top of it. He explained that Ronnie Roberts had been contracted to complete this service, and that the Township is to maintain the road right of ways and anything in these right of ways under 6 inch in diameter at the 2 feet height is considered brush. Oedy said he wanted the Board to come look at it with him and to come up with a plan of attack to clean this up and address a culvert that was broken in this process. The Clerk will post that the Board will be meeting at Oedy's property on Tuesday February 9, 2016 to address this issue.
- MN Assoc of Townships sent us a Property Valuation Report for the Town Hall building insurance. Discussion was held and it was decided to go with Replacement Cost Coverage. Lee made a motion to adopt resolution 2016-001 "A Resolution Approving Replacement Cost Coverage, Whereas, the town board has received information concerning the value of property owned by the town; and whereas, the town board had determined that is desires to fully insure that property. Now, therefore, be is resolved, that the town board of Partridge Township, Pine County, MN approves obtaining replacement cost coverage from the MN Assoc of Townships Insurance Trust as set out in Exhibit A attached hereto and authorizes and directs the clerk to take any step necessary to do so. Second was made by Larry Johnsen. Resolution passed 3-0.
- Discussion was held about records retention and digital storage. Lee made a motion to have the Clerk stop at Cybert PC and order a scanner/printer to be compatible with Township laptops, and that certain things could be digitally stored on laptops and flashdrives to make obtaining the records later easier. Second by Larry Johnsen. Motion carried 3-0.

Meeting adjourned at 7:47 p.m. by Chairman Ovid Jensen.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

# EXHIBIT A

## Property Valuation Acceptance Form

Township: Partridge

County: Pine

Apply Replacement Cost to each building as indicated:

Location # or Building Description:	Current Insured Limit:	Current Annual Premium:	Replacement Cost:	Replacement Cost Annual Premium
Town Hall	\$29,500	\$86	\$49,734	\$144

Replacement Cost will be endorsed onto your Consolidated Liability Coverage, Policy #: N1441CLC15 and will be effective upon receipt of a signed copy of the board resolution and this form.

If possible, please respond by 03/06/2016.

Clerk's Signature: Anne M. Stitt

Date: 2/3/2016

RESOLUTION # 2016001

Partridge Township,  
Pine County, Minnesota

**A RESOLUTION APPROVING REPLACEMENT COST COVERAGE**

WHEREAS, the town board has received information concerning the value of property owned by the town; and

WHEREAS, the town board has determined that it desires to fully insure that property.

NOW, THEREFORE, BE IT RESOLVED, that the town board of Partridge Township, Pine County, Minnesota approves obtaining replacement cost coverage from the Minnesota Association of Townships Insurance Trust as set out in Exhibit A attached hereto and authorizes and directs the clerk to take any steps necessary to do so.

Supervisor [Signature]  
Supervisor [Signature]  
Supervisor \_\_\_\_\_  
Supervisor \_\_\_\_\_  
Supervisor \_\_\_\_\_

Adopted this 3<sup>rd</sup> day of February, 2016.

BY THE BOARD  
[Signature]  
Town Chair

Attest: [Signature]  
Town Clerk

## **Agreed Value Information**


While the Minnesota Associations of Townships Insurance Trust offers this option, it is very important that your board understands the consequences of choosing it. Our Agreed Value coverage is designed to offer less than full replacement cost coverage on the township building(s) you designate. That can save the township money but it also means that you are not fully protected if there is a complete loss. Instead, you would be covered up to the limit you designate on the Agreed Value Resolution.

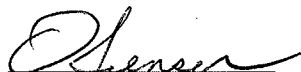
If the township board decides that the Agreed Value is the option they have chosen, we require the attached Agreed Value Resolution be signed as well as the Agreed Value Form (Exhibit B) be completed with the 'limit' or 'value' that the board decides for coverage for each building designated.

Special Board Meeting  
PARTRIDGE TOWNSHIP  
February 9, 2016

The Town Board of Supervisors met at the property of Odey Wicklander at 39447 Partridge Creek Road at 4:05 p.m. Those present were: Ovid Jensen, Lee Johnsen, Larry Johnsen, Anne Stitt and Odey Wicklander. Odey showed the supervisors the ditch and debris that was cut by Ronnie Roberts Excavating. It appears as ~~these~~ this brush was well within the right of way of the Township. Odey asked why he hadn't been notified of this prior to it happening. Ovid explained that the Township had posted something in the Askov American a while back and apologized that they did not make contact with Odey before hand, Ovid explained that it is now being posted again at the Town Hall, Main Street Grocery and Northview Bank on 2/4/2016 and that it will be posted in both the Askov American and the Evergreen for the next two weeks. Odey said he appreciated the posting in the Evergreen as he does not subscribe to the Askov American. He did not like the posting being at Main Street Grocery though. Odey said he wanted to keep this brush for firewood but he would like it stacked in a pile right next to his line of Pine seedlings that were planted. Lee and Larry went into the ditch and moved all the downed brush into a pile. Odey said all the little debris will cause problems with his culvert once the melt starts. It was decided that the Township would hire Joey Stitt to go out and rake the ditch and clean it up to the Township's satisfaction, but that will only happen once Odey lets Lee Johnsen know that it is the correct time to do it as they Township does not want to get in there when it is to wet and cause any problems. Odey said he understood and he would contact Lee when he was ready to have this happen. He was ok with Joey Stitt coming on his property to take care of the clean up. He said that he does not want Ronnie Roberts on his property again. It was explained that the right of way is not his property. Odey said he will continue to keep the ditches at his property mowed and free of brush growing up so that there is no reason for Ronnie Roberts to have to brush his ditch. After this discussion was concluded the Board of Supervisors left the property at 4:45 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

ANNUAL MEEETING  
PARTRIDGE TOWNSHIP  
March 8, 2016

The Clerk called the annual meeting to order at 8:09p.m. Those present were Leroy Larsen, Joyce Larsen, Laurie Jorgensen, Ovid Jensen, Ron Jorgensen. Sharen Johnsen, Larry Johnsen, Lee Johnsen, Gary Stitt, Terry Ash, Steve and Jennifer Wieczorek, Myrna Nelson and Anne Stitt. Pledge of Allegiance was recited. Motion made by Ovid Jensen to have Gary Stitt act as the moderator. Second from Lee Johnsen. Motion carried 14-0.

Myrna Nelson representing the North Pine Area Hospital District spoke about the progress they are making on the new facility. An invitation was extended to come out and sign the construction beam. They are on schedule and anticipate completion in 2017, they have signed with Golden Horizons to do the Assisted Living. Myrna thanked us for our time and left the meeting.

There was correspondence but no representatives from Family Pathways and the Seven County Senior Federation. Anne Stitt briefly explained their correspondence and a request for donation. Anne also explained that in the past the Township Board has believed that they are a guardian of the taxpayer dollars for Partridge Township and that the money should be spent on the betterment of the Township roads, etc and not used for donations, that residents can make donations on their own behalf if they want to support these wonderful organizations. The consensus of the room was that things should remain the same and no donations should be made.

Minutes of the 2015 Annual Meeting were read. Motion by Larry Johnsen to accept minutes as read. Second made by Sharen Johnsen. Motion carried 13-0.

Election results were as follows: Supervisor: Lee Johnsen received 23 votes, Jennifer Wieczorek received 19 votes, Odey Wicklander received 1 vote. Clerk: Anne Stitt received 42 votes. Jennifer Wieczorek received 1 vote. There were 43 voters who turned out for the Township Election.

Financial report was read. We had a beginning balance of \$212,167.90, receipts totaled \$102,358.47 and disbursements of \$163,504.40 to bring our ending balance to \$155,330.52. There was a transfer from General Fund of \$3,261.17 to Fire Fund. Motion by Lee Johnsen to accept the Treasurer's report as read.. Second by Ovid Jensen. Motion carried 13-0.

Discussion was held about roads. Road Supervisor Lee Johnsen spoke about the roads, he said that the section of Mulling Road was finished, there was 8,500 yards of gravel crushed. The gravel is at Arlis' pit. Ovid said the Township had been trying to work with the railroad on the high crossings, the railroad had sprayed vegetation which caused erosion problems. After not getting anywhere with the railroad, Ovid asked Matt Ludwig for help, Matt couldn't get any help for us either. Ovid got Wetlands and Erosion, and the County Engineer involved. It was decided that work needed to be done to avoid closures at the crossings. Work done on Root Road was \$6,500.00, Mulling Road \$7,500.00, and Partridge Drive was \$7,100.00. These bills were forwarded to the railroad and we did not receive a response. The railroad did provide a flagman for the Township at no charge so that the Township could work on these areas. The cost of building up Mulling Road was \$20,330, grading costs \$5,900, plowing was \$4,900, roadside mowing was \$780, \$14,000 spent hauling gravel and about \$18,000 of gravel spread. There is approximately a 2 year supply of gravel remaining at the pit. Lee said they are brushing now and trying to get as much done as possible before the winter is over. The plan is to stay on top of the



brushing going forward so it isn't a time consuming project or costly expense each year. Currently they have talked to the landowners where they are brushing and people seem to be receptive to the need. It was posted in the Askov American and Evergreen papers recently for two weeks in each. Steve Wieczorek asked why the Township skipped over the area on Mulling Road around his driveway. Lee said the intent was the East ¼ mile. Steve said the ditch isn't smooth enough for him to set his fence back, Ovid said that he told them to put the fence back in place. Jennifer said they can't the way it stands. Ovid said that through some communication the Township did back off on that area as the Township was trying to avoid any lawsuits. Steve said that he could do the repair and make his ditch nice in a few hours and would gladly do that and send the Township a bill. Lee said that when they do the Spring Road inspection they will take special notice of that area and then the Township will decide if they will be doing work there to the ditch on either side of the driveway. Steve said he would appreciate them looking at it again. Steve and Jennifer then left the meeting Terry Ash who owns property off Tamarack and Partridge said he put \$2,050 into the road, it once over 10 years again had a minimum maintenance road sign and he wanted to know if the Township would supply 6 loads of gravel, and he would pay to have gravel spread. It was explained that the stretch that he is inquiring about is not a Township maintained road and that the Township can not provide any supplies or work to the road, as if it does then the Township has to continue to maintain the road. Since there are not any permanent homes on that stretch the Township would decline doing anything there. Terry questioned the valuation of his property for taxes, he was told that on April 12<sup>th</sup> at 3:00 was the meeting that the Township and County Assessor would be at in the Town Hall and he could address those concerns at that time, Terry left the meeting, thanking us for our time and said he would see us on 4/12.

Discussion held on the tax levy. The Fire Contract is increasing significantly again to \$21,733.31 paying by 4-30-16, last year was \$12,025.41. Discussion was to increase the fire fund levy by \$10,000 to cover the increase and leave the rest of the funds at the same amount. Motion by Larry Johnsen to set the 2017 levy at \$108,000 with the break down of funds to be General \$16,000, Road and Bridge \$63,000, Fire Fund \$23,000, Zoning \$5,000 and building maintenance \$1,000. Second by Ovid Jensen. Motion carried 10-0.

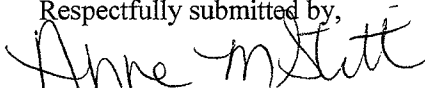
Other Business from the floor: Discussion was held on meeting place for the Township, it was decided that during the winter months we would still continue to meet at the Community Center. The Town Hall is in need of repairs but currently the repairs are to large to start to tackle, funds have been put aside and will continue to be but there isn't enough funds to start the repairs needed to the foundation, windows, lowering the ceiling, etc so for now the building will sit and be used during summer months for meetings.

Re-Organization meeting has been set for March 10, 2016 at 6:30 pm. The regular March board meeting of Supervisors will start at 7:00 p.m. or the adjournment of the Re-Org meeting whichever is later.

Next annual meeting will be Tuesday, March 14, 2017 immediately following the election judges completion of counting and tallying the votes.

Gary Stitt adjourned the meeting 9:15 p.m.

Respectfully submitted by,



Anne Stitt, Clerk



Gary Stitt, Moderator

RE-ORGANIZATIONAL MONTHLY MEETING  
PARTRIDGE TOWNSHIP  
March 10, 2016

Ovid Jensen called the Re-Organizational meeting of Partridge Town Board to order at 6:34 p.m. The Pledge of Allegiance was recited. Those present were: Lee Johnsen, Larry Johnsen, Laurie Jorgensen Ovid Jensen and Anne Stitt, Jennifer Wiczorek joined the meeting at 6:42. The minutes of last year's re-organizational meeting were read. Larry Johnsen made a motion to accept them as read, Lee Johnsen made a second. Motion carried 3-0.

Lee Johnsen made motion to make Ovid Jensen the Chairman and Larry Johnsen as Vice-Chair and to keep Lee Johnsen as Road Supervisor. Larry Johnsen made a second. Motion carried 3-0.

Lee Johnsen made a motion to keep the meeting date and time as the first Thursday of the month as 7:00p.m with the exception of Dec, Jan and Feb which will be the first Wednesday (12/7, 1/4, and 2/1). The March meeting will be 3/9/17 the Thursday after the Township annual election. The meetings will be held at the Partridge Township Hall during April through October and at the Askov Community Center November through March. Lee Johnsen made a second. Motion carried 3-0. Clerk will publish it in the newspaper and post at the Town Hall.

Ovid Jensen made a motion to have the next years Re-Organization meeting held at 6:30 p.m. prior to next year's regular April monthly board meeting 4/6/17 held after the Annual Election. Lee Johnsen made a second. Motion carried 3-0.

Larry Johnsen made a motion to have the Askov American be our Town's newspaper of publication. Lee Johnsen made a second. Motion carried 3-0. Question should be asked if the Evergreen would meet the requirements of a newspaper of publication for posting purposes.

Motion by Ovid Jensen to keep the clerk and treasurer salaries the same so Treasurer \$500/year and Clerk \$800/year and meeting rates the same at \$75/meeting and keep the hourly rate to \$13/hour for additional time which would include election judges. Mileage will be reimbursed at the IRS rate. Checks will be cut at the June & December meetings. The moderator of the Annual Meeting pay will be raised to \$30 2nd by Larry Johnsen. Motion carried 3-0.

Larry Johnsen made a motion to designate the Township hall as the posting place for Township notices. Ovid Jensen made a 2<sup>nd</sup>. Motion carried 3-0.

Lee Johnsen made a motion to designate the Northview Bank as the Town's Depository. Second made by Ovid Jensen. Motion carried 3-0.

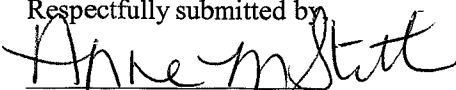
Lee Johnsen made a motion to keep our charging for copies the same at: charge for copies of \$1.00 for the first page, and .50 cents per page for each page after the first, and the hourly rate increasing to \$13/hour and mileage. Second by Larry Johnsen. Motion carried 3-0.


Lee Johnsen made a motion to keep the Zoning Fees at Building Permit \$50.00, Variance and Conditional Use Permits \$1,000.00. Second by Ovid Jensen. Motion carried 3-0.

Lee Johnsen made a motion to keep Heather Sostak continues to as the Deputy Treasurer and have Misi Gangl the Deputy Clerk. Larry Johnsen made a second. Motion carried 3-0. A letter will be sent to Connie Ecklund thanking her for her service as Deputy Clerk.

Motion by Lee Johnsen to adjourn. Larry Johnsen made a second.  
Ovid adjourned meeting at 7:08 p.m.

Respectfully submitted by

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
March 10, 2016

Ovid Jensen called the meeting to order at 7:09p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, Jennifer Wieczorek and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Lee Johnsen. Motion carried 3-0. Minutes from special meeting were read and approved with typo corrections, by a motion from Larry Johnsen and a second from Lee Johnsen, motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$143,446.96 the receipts totaled \$5.96, and disbursements of \$4,964.95, to bring our ending balance to \$138,487.97. Motion by Lee Johnsen to accept the treasurer's report. Larry Johnsen made a 2<sup>nd</sup>. Motion carried 3-0. Checks have been ordered through Victor Lundeen and W-2's were completed and sent in, annual report has been sent to the Auditor as well.

Special Vistor: Jennifer asked if she calls Ovid about her poor road condition. Ovid said that Char Davis EC School Bus Supervisor says the bus drivers should report any problems to her. Char has Ovid's contact information so then she will contact Ovid and then they will take of the issue. There is a trouble spot on Mulling by the gate to their field, during road inspection the Supervisors will take a closer look to see if there is anything that can be done to prevent the drifting.

Old Business:


- Clean up is needed in the ditches of Odey Wicklander's and Forence and Daryl Jarvis. Joey and Troy Stitt will go out and clean up, with Lee and Anne depending on schedules. The brush can be piled on the west side of the driveway to the left of his home, on the field edge.
- Brushing has started on Boundary Line Road, Ovid went out and knocked on doors, if he did not find anyone available he left a letter for the home/property owner.


New Business:

- The fire contract for this year is \$21,733.31, it was discussed at the Annual Meeting and the levy was increased to cover the big increase in the fee.
- Saturday March 26 at 9:00 a.m. in Hinckley is the Pine County Officer's meeting.
- Lee will be attending the short course in Carlton at Black Bear on Friday 4/1. Ovid and Anne will be attending the short Course in St Cloud on Tuesday 3/22. Laurie is unsure which one she will attend, and Larry is not able to attend this year.
- The Board of Appeal and Equalization is Tuesday 4/12 at 3:00 at the Partridge Town Hall.

Meeting adjourned at 8:32 p.m. by Chairman Ovid Jensen.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
April 7, 2016

Ovid Jensen called the meeting to order at 7:02p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, Ron Jorgensen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read with a type correction to Florence there was not an "l" in her name in the minutes. Second made by Lee Johnsen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$138,487.97 the receipts totaled \$15,697.40, and disbursements of \$2,964.10, to bring our ending balance to \$151,221.27, there are outstanding checks in the amount of \$420.88 so the bank balance reflects \$151,642.15. Motion by Lee Johnsen to accept the treasurer's report. Larry Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Old Business:

- Odey Wicklander was happy with the clean up that has been completed, it is still unclear if he will take further action against the Township.
- At the shortcourse it was asked if a property owner didn't want a tree removed in the right away that is bigger than 6" in diameter what the process was. It was stated you should explain to the property owner that if there was an accident causing injury the Township would be liable so to protect the Township the property owner would be required to get insurance for 1.5 million dollar bond. If the property owner still does not want the tree removed and does not want to obtain the bond than an attorney should be contacted to complete the legal process to protect the Township.
- At the Pine County Officer's meeting there was a representative from the railroad that said they do not intend on closing any roads that have railroad crossings as they are needed for Fire, Rescue, etc. They are going to be installing crossing guard arms at some point as part of the high speed train transition takes place.

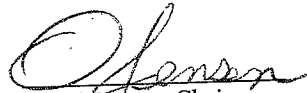
New Business:

- The road across from One Mile Road has lots of potholes and could use some gravel. Discussion was held as to whether this was a Township road. Laurie will review the maintenance records and the Supervisors will look at this area when they do road inspection.
- The signature card needs to be updated at Northview Bank. Clerk will fax minutes from 2015 and 2016 Reorganization Meeting, we need to get Larry Johnsen and the new Deputy Clerk Misi Gangl on the signature card. All officers will be required to go sign the new card, it was suggested to do this Tuesday 4/12 after the Board of Appeal meeting.
- Ron Jorgensen said he was not sure if he would be willing to mow the roadsides for the Township this year. It will depend on whether or not he can find affordable insurance. He will be in contact with the Township in regards to his findings.

Meeting adjourned at 8:11 p.m. by Chairman Ovid Jensen.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
May 5, 2016

Ovid Jensen called the meeting to order at 7:01p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen, Ron Jorgensen, Odey Wicklander, Jennifer Wiczorek, Steffan Mark and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Lee Johnsen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$151,221.27 the receipts totaled \$55.74, and disbursements of \$32,088.90, to bring our ending balance to \$119,188.11. Motion by Lee Johnsen to accept the treasurer's report. Larry Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Special Visitors:

- Odey Wicklander said that the culvert on Cloverdale County Road 21 & Partridge Creek is curled up and needs to be replaced. This is adjacent to a township road, he says he mows to the road & down to the culvert. Clerk will ask the County if they would replace this as it was originally put in by the County. Ovid said that all roads are 4 rod right away since 1997 unless otherwise described. Odey wanted to know if where he planted his new pine trees was ok, the Township felt they were & that Lee would take a look. It was discussed that there will be further brushing in the Township but not at his property.
- Steffan said there was a sinkhole at the end of the his driveway at 33415 Jackson Road. He had previously talked to Lee about the road being raised and the slope into his driveway caused standing water issues. Too much water backed up in his driveway, he doesn't know how it can be drained, wondering about culvert being put in his driveway, clearing brush to make a ditch? It was decided that the Board would at the end of this meeting convene and then drive out to his place and reconvene the meeting so we could look at the issue and possible solutions with the homeowner.

Old Business:

- Laurie asked to have until July meeting to find a fire proof file cabinet.
- Ron Jorgensen is still interested in doing the roadside mowing if he is able to obtain insurance that is cost efficient for him.

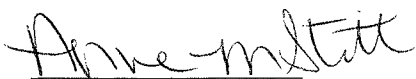
New Business:


- There was a call from Crystal that at Squeaky's place there was a culvert clogged by beavers. Lee did go out and reached in and cleaned it out once to avert any problems.
- There is a culvert on Sunrise Rd that Gus went out & dug it out with a backhoe as the beavers keep clogging the culvert & it is causing flooding issues for neighbor & road. Ovid contacted Joey Stitt & he will unclog culvert until the water level is down.
- Assessor rate is the same with no increase of the \$5.50 per parcel rate. Lee made a motion to sign the contract for 3 years with Nancy Fisher as Assessor, 2<sup>nd</sup> made by Larry, motion carried 3-0.

Meeting adjourned to be continued at 33415 Jackson Road immediately upon leaving here at 8:13 p.m. by Chairman Ovid Jensen. Meeting continued at 8:23 p.m. at 33415 Jackson Road, discussion was held about the water issue, the slope of the road with increased gravel, the ditches. It was decided that a load of gravel would be put in a pile on the driveway and the homeowner would spread the gravel to raise the driveway to meet the road and level to slope sides off driveway and towards ditches. The culvert adjacent to Lilienthal's property was checked and was free of obstruction. Lee will contact Swede to have the gravel hauled in.

Meeting adjourned at 8:54 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
June 2, 2016

Ovid Jensen called the meeting to order at 7:00p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Odey Wicklander, Jennifer Wieczorek, Cindy Burnham and Anne Stitt. Larry Johnsen was on speaker phone via Lee Johnsen. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Lee Johnsen to accept the minutes as read. Second made by Ovid Jensen. Motion carried 2-0. Treasurer's report was read. We had a beginning balance of \$119,188.11 the receipts totaled \$4.85, and disbursements of \$1,905.91, to bring our ending balance to \$117,287.05. Motion by Lee Johnsen to accept the treasurer's report. Ovid Jensen made a 2<sup>nd</sup>. Motion carried 2-0.

Special Visitors:

- Odey Wicklander brought in a thank you he had put in the newspaper and hung at Rocky's for the clean up done by Joey and Troy Stitt. He had a question regarding the 1.5 million dollar bonding for trees in the right of way not taken down, it was explained this was not an issue for him and the Township was not requesting it from him. Odey said he didn't like the job that was done and that he didn't think the Township should hire "Gus" Ronnie Roberts any longer, he thought the Township should be putting out for bids to see if any other contractors were interested in this job and might do a better job for less money, he also questioned why all of a sudden it was brushed. Ovid explained that the Township had neglected brushing and that last year they started having Ronnie Roberts brushing and hope to stay on top of it, he said for jobs under \$50,000 they only need a quote. Lee said that Swede Beavens had hauled gravel and did culverts, but didn't want to work with the locating system and so now Ronnie Roberts does the culverts and has graded since the Township sold their graders many years ago.

Old Business:

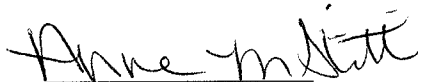
- Mark Steffan received his gravel, Lee Johnsen said it looks nice. Mark has not contacted the Township since.
- The culvert on Sunrise Road is now cleared and the water is down and flowing appropriately, no issues exist at this time.
- Crystal and Squeaky say they have an issue, Lee had checked on the culverts and everything appeared ok. Odey said the south side has debris clogging it, Lee will check again.


New Business:

- Summer short course in on 6/30 at Carlton, Ovid maybe attending. Lee can not get off of work for this one. Laurie and Anne are not attending.

Meeting adjourned at 7:46 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
July 7, 2016

Ovid Jensen called the meeting to order at 7:00p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Odey Wicklander, Jennifer Wiczorek, Crystal Youngber, Larry Johnsen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Lee Johnsen to accept the minutes as read. Second made by Ovid Jensen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$117,287.05 the receipts totaled \$4.53, and disbursements of \$14,136.46, to bring our ending balance to \$103,155.12. Motion by Larry Johnsen to accept the treasurer's report. Lee Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Special Visitors:

- Odey Wicklander said that Florence and Daryl Gervais want to know if their property is going to be ok or if it is going to be worked on more. Ovid will call them at 838-3243 to discuss their concerns. The clerk will check on the status of the culvert by Odey's with the County Highway department. Odey said he still didn't want "Gus" Ronnie Roberts to be doing anything on his property and that the Township should look for another contractor who conducts business in a better manner. Ovid said that the clerk will be posting for bids/quotes in the future for work done by insured contractors.

Old Business:

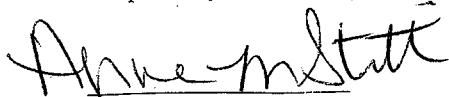
- Lee said the culvert by Squeaky's remain unchanged. Crystal said the one was clogged with debris. Lee said he would look at it again when he goes past on his mail route.
- No one attended the short course in Carlton on 6/30, it did not appear to have information that would benefit the township at this time.
- Laurie said they are 6 fileproof cabinets that she wanted someone to make a bid on at MNBid.


New Business:

- Dave Koland stopped Lee and asked about Koland Road which we share with their township. There was a frost boil that caused some issues to the road, they would like a load of gravel on Cloverdale and Koland Road intersection. Discussion was held about how we haven't done much upkeep there and the decision was made that Ovid will talk to Sweded about putting gravel on the ¾ miles of that road, maybe up to 10 loads, unsure how much it will take.
- Discussion was held about Sandstone Township leasing their grader and the possibility of Partridge joining with them. There are a lot of variables and we would need to have a meeting of the boards to discuss the cost to lease, expense of upkeep and person to operate, etc. They currently pay \$25/hour for operators.
- Clerk asked about putting calcium chloride on roads to cut down on dust. Board said to big an expense and residents may complain about chemicals. Discussion turned to people just need to slow down, and it was discussed that we could put caution signs up by curves, but never a speed limit sign as no way to enforce.
- Odey said he did not think using a phone to attend meetings was the proper way to do business, board decided that would not happen again, Supervisors must attend in person.
- Ron Jorgensen will do the roadside mowing and start in the near future, however, he rates were increasing due to insurance costs from \$30/mile to \$50/mile. Board ok'd.

Meeting adjourned at 8:02 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
August 4, 2016

Ovid Jensen called the meeting to order at 7:01p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Crystal Youngberg, Jean Johnson, Larry Johnsen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Lee Johnsen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$103,155.12 the receipts totaled \$57,098.80, and disbursements of \$7,120.22, to bring our ending balance to \$153,133.92. Motion by Lee Johnsen to accept the treasurer's report. Larry Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Special Visitors:

- Jean Johnson is concerned about a sinkhole on Mulling Road right before electric box. It started at 1 ft x 1 ft, it is now about 10 ft x 9 ft. Ovid said that he would go out there and take a look but there really isn't anything that can be done about sinkholes except put in rip rap, etc. Her number is 320-279-1823 and Ovid will contact her if needed.
- Crystal Youngberg had a few questions for Jennifer who could not make the meeting tonight. There is a dead end sign on Hwy 23 and Mulling Road, why is this still there? Unsure must have overlooked taking it down, Joey Stitt will go take it down. Jennifer also wanted to know why there was no notice to the railroad closing the road. We are unsure of that, a message was received late Friday on the Clerk's phone and apparently also Lee Johnsen's phone stating road closing 6 am Monday morning through 5 pm Tuesday evening. Clerk called Ovid and asked if she could post on facebook to give some residents notice and Ovid said yes, so the clerk did that. No further calls were received to tell us that the road would be closed longer. Crystal also said the culvert is plugged by a log by their place, Lee will take a look when he goes by next.

Old Business:


- Ovid spoke to Florence Gervais and she said she is ok with the way things are, but would like to be notified if more work is to happen. Ovid explained the new process and she was good with that.
- Still have not found fireproof file cabinet, the ones bid on we did not get.
- Roadside mowing completed, it was \$1,212.50. Ron did a nice job.
- Laurie is going to start coming early before meetings and go through records on file.

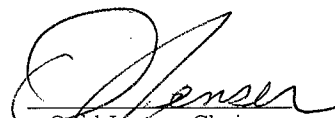
New Business:

- There were several road issues with the recent floods, Ovid was quick to respond, and worked with Swede and Ronnie Roberts to get culverts replaced, roads graded, gravel hauled. Prairie Lane is need of a little gravel, Swede will be asked to bring it and spread. Odey's culvert still has not been replaced and still has the orange glove on it to mark the spot, with the floods the highway department has been extremely busy with road repairs.
- County moved ATV's to road use instead of ditch, at this time the Township has decided to leave things the way they are as there doesn't seem to be issues.

Meeting adjourned at 7:59 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman



Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
September 1, 2016

Ovid Jensen called the meeting to order at 7:08p.m. Those present were Ovid Jensen, Laurie Jorgensen, Crystal Youngberg, Jennifer Wiczorek, Larry Johnsen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Ovid Jensen. Motion carried 2-0. Treasurer's report was read. We had a beginning balance of \$153,133.92 the receipts totaled \$54.16, and disbursements of \$13,409.95, to bring our ending balance to \$139,778.13. Motion by Larry Johnsen to accept the treasurer's report. Ovid Jensen made a 2<sup>nd</sup>. Motion carried 2-0.

Special Visitors:

- Crystal Youngberg said that they have 3 clogged culverts. When Roberts Excavating cleared them they threw the debris to the North side and it all floated back and clogged the culverts.

Old Business:

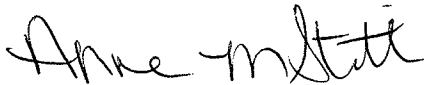
- There was a FEMA meeting regarding flood damage, no one from the Township was notified to attend. Larry was told take before pictures, then fix it and then take pictures after in the future.
- Joey Stitt took down the dead end sign on Mulling Road.
- Culvert at Odey's still needs to be replaced by the County.
- Fall road inspection will be at 5:30 on Thursday 10/6/16 just prior to the Township meeting.


New Business:

- Certificate of Insurance was received from Roberts Excavating.
- Crystal Youngberg mentioned that the culvert on the east side of their driveway has a hole in it, Ovid will talk to Gus and see if maybe there is a used culvert that could be used.
- Melzark Septic is having issues with Gale Kespohl they asked if they could use another inspector. The answer is no as Gale Kespohl is who the Township contracts with for Septic inspections.
- Saturday 9/17 is the legal seminar in Rutledge 9:00 am to 4:00 pm, Ovid and Larry will be attending.

Meeting adjourned at 7:48 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
October 6, 2016

Ovid Jensen called the meeting to order at 7:04p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Jennifer Wiczorek, Odey Wicklander, Ron Jorgensen, Larry Johnsen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read. Second made by Lee Johnsen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$139,778.13 the receipts totaled \$645.95, and disbursements of \$990.85, to bring our ending balance to \$139,433.23. Motion by Larry Johnsen to accept the treasurer's report. Lee Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Special Visitors:

- No business from the visitors

Old Business:

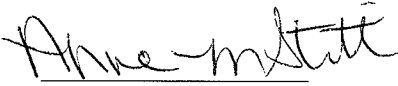
- Ovid attended the Legal Seminar in Rutledge put on by Couri and Ruppe.


New Business:

- Road inspection was completed just prior to this meeting for the Fall. Checked sinkholes, put pit run on W Bear Creek on back slope of road by Bob Flachs. Mulling Road by Jean Johnson will need some bigger rocks placed in it. Bear Creek Road E needs gravel on bus turnaround. Culvert might need replacing, Ovid will talk to Ronnie Roberts tomorrow about culverts on Bear Creek Rd. Klocke's culvert replacement is in the pre planning stage. Culverts by Squeaky's pretty clear, there is some mock, culvert on Sunrise Road is good.
- Saturday 10/22 at 9:00 am is the Pine County Township Officer's Meeting in Hinckley at the Legion. Ovid will be attending.

Meeting adjourned at 7:29 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
November 3, 2016

Ovid Jensen called the meeting to order at 7:01p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Lee Johnsen to accept the minutes as read. Second made by Larry Johnsen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$139,433.23 the receipts totaled \$2,435.40, and disbursements of \$17,319.00, to bring our ending balance to \$124,549.63. Motion by Larry Johnsen to accept the treasurer's report. Lee Johnsen made a 2<sup>nd</sup>. Motion carried 3-0. Bills to be paid ~~\$6.80~~ to Askov American and \$210.00 to Sandstone Township.

*6.80*

Special Visitors:

- None

Old Business:

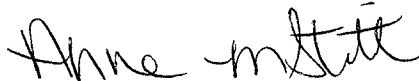
- Riprap was put in the sinkhole by Bob Flach's and Jean Johnson's. Discussion was held about possible brushing by Gus, Ovid will talk to Gus and explain that we need at least two weeks lead time before brushing so we can give notice.
- Pine County officer's meeting was attended by Ovid. The assessor's have more in depth training that needs to be completed, Ovid talked to our assessor, Nancy and she intends to do this training so we shouldn't have any issues and can keep contracting with her.


New Business:

- 4/11/17 is the Boad of Appeal and Equalization at 3:00 at the Town Hall.
- There is a Pine County Solar Summit meeting 11/9 10:00 am to noon to educate people about their projects, Chisago County just opened a solar farm.

Meeting adjourned at 7:39 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman

Monthly Board Meeting  
PARTRIDGE TOWNSHIP  
December 1, 2016

Ovid Jensen called the meeting to order at 7:01p.m. Those present were Ovid Jensen, Laurie Jorgensen, Lee Johnsen, Larry Johnsen and Anne Stitt. Pledge of Allegiance was recited. Minutes of the last Board Meeting were read. Motion by Larry Johnsen to accept the minutes as read with a correction of Askov American bill is \$6.08 instead of \$6.80. Second made by Lee Johnsen. Motion carried 3-0. Treasurer's report was read. We had a beginning balance of \$124,549.63 the receipts totaled \$37,983.65, and disbursements of \$216.08, to bring our ending balance to \$162,317.20. Outstanding check of \$210.00 to Sandstone Township for an ending bank balance of \$162,527.20. Motion by Larry Johnsen to accept the treasurer's report. Lee Johnsen made a 2<sup>nd</sup>. Motion carried 3-0.

Special Visitors:

- None

Old Business:

- Brushing in ditches is on hold because of weather.

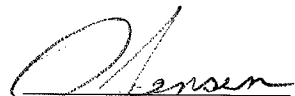
New Business:

- Hospital says they are on schedule so far with the construction.
- Ovid went to the Solar Farm Seminar, it was educating about what is possible coming, just in case you want to look at ordinances. Solar garden is up to 40 acres, a solar farm is larger than 40 acres. Isanti Conty now has a 640 acre solar farm.

Meeting adjourned at 7:45 p.m.

Respectfully submitted by,

  
Anne Stitt, Clerk

  
Ovid Jensen, Chairman